



Board of Directors Meeting

Monday, February 20th, 2022

ZOOM meeting, Concordia University, Montreal, Canada

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1. ATTENDANCE

Name	Role	Present
Mohammed Saaim	Chairperson of the Board	x
Ahmad Obeid	Secretary of the Board	x
Sierra Campbell	President	x
Tharushi Rathnayaka	Vice-President of Academic Affairs	x
Esinti Baskak	Vice-President of Sports and Competitions	x
Zoe Mitchell	Vice-President of External Affairs	x
Remi Jonathan Choquette	Vice-President of Financial Affairs	x
Elsa Younes	Vice-President of Internal Affairs	x
Sabrina Dubreuil	Vice-President of Marketing & Communications	x
Chloe Law	Vice-President of Social Affairs	x
Maria Amezcua	Building, Civil and Environmental Engineering (BCEE) Representative	x
Doan Gia Huy Vu	Computer Science & Software Engineering (CSSE) Representative	x
Seif Bedair	Electrical & Computer Engineering (ECE) Representative	x
Mert Kaan Kaseler	Mechanical & Industrial Engineering (MIE) Representative	x
Abdulhakim	Independent Representative	
Chelsea Wan	Independent Representative	
Erman Akman	Sage	x



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2. SUMMARY OF MOTIONS

Motion	Motion	Result
20230220-1	Sierra, seconded by Zoe, motions to approve Saaam as chair for this meeting of the Board of Directors.	Passed in unanimity
20230220-2	Maria, seconded by Seif, motions to approve Ahmad as secretary for this meeting of the Board of Directors.	Passed in unanimity
20230220-3	Sierra, seconded by Zoe, motions amend the agenda to add 2 points.	Passed in unanimity
20230220-4	Sief, seconded by Esinti, motions to approve the previous BOD's minutes.	Passed in unanimity
20230220-5	Sierra, seconded by Esinti, motion to appoint Remi cher as Advisory Representative of the ECA.	Passed in unanimity
20230220-6	Remi, seconded by Maria, motion to appoint Mohammed Bedair as VP finance.	Passed in unanimity
20230220-7	Sierra, seconded by , motion to appoint Kellian Debargis as the AEO in the ECA.	Passed in unanimity
20230220-8	Sierra, seconded by Maria, motion to approve March 21st as the polling start date for the 2023 elections.	Passed in unanimity



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3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 6:05PM

3.2. Approval of the Chair

Sierra, seconded by Zoe, motions to approve Saaim as chair for this meeting of the Board of Directors.

20230220-1 Passed in unanimity

3.3. Approval of the Secretary

Maria, seconded by Seif, motions to approve Ahmad as secretary for this meeting of the Board of Directors.

20230220-2 Passed in unanimity

3.4. Approval of the Agenda

Sierra, seconded by Zoe, motions amend the agenda to add 2 points.

20230220-3 Passed in unanimity

3.5. Approval of Previous BOD's Minutes

Sief, seconded by Esinti, motions to approve the previous BOD's minutes.

20230220-4 Passed in unanimity



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4. EXTERNAL PRESENTATIONS

4.1 Rémi Jonathan Choquette

Remi: Dear members of the ECA,

It is with a heavy heart that I stand before you today to announce my resignation as the VP Finance of the ECA. Over the past few months, I have struggled to balance my responsibilities at work with my duties to the ECA, and I have come to the difficult decision that I can no longer continue to serve in this role.

I want to thank everyone who has supported me during my time as VP Finance, from the executive team to the general membership. Together, we have accomplished great things, from organizing successful events to improving our financial management practices. I am proud to have been a part of this organization and to have worked with such a talented and dedicated group of individuals.

Although I am stepping down as VP Finance, I am not leaving the ECA altogether. If the board agrees, I would be honored to take on the role of Advisory Representative and support the new VP Finance in taking on their role. I will be available to provide guidance and support to the executive team.



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5. RETURNING BUSINESS

N/A

6. NEW BUSINESS

6.1 Advisory Representative Appointment

Sierra: thank you Remi for expressing your interest in the Advisory representative position. Which role exactly do you want to undertake?

Remi: I think my first priority is to support mohammed. I would support them to have a smooth transition to VP finance, as well as focusing to help build the finance department notion. Some of you might know about scam emails, I have been trying to get sales and sponsors and it's going well, it's one of my expertise. I think we can improve online security too. For example, I have many projects planned and these are just some of them that I will aim for in the position.

Sierra: will you be able to aid in the finalization of the finance policy? This take has been going for some time so I think its better to aim efforts towards there first.

Remi: yea definitely, if the board wants then I shall work on it. I wanted to be involved in it for a while.

Elsa: I want to ask if it's a position in the by-laws or where?

Remi: it's commonly known as a sage.

Esinti: how exactly is this transition going to work? What about accounts, credit cards, and so on?



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Remi: Sierra highlighted a good candidate, I have some time, mostly towards the march break, that will be the time I mostly will give an educational dive in terms of explanation and timeline. The important things will be done by at least the beginning of April. I will write my mandate early too.

Esinti: what will happen to the things that need to be signed or deadlines coming up?

Remi: I wouldn't be able to sign on anything during the time since I'm already resigned so there should be a delay in payments or whatsoever.

Sierra: We need to work with Elsa for the registration, then we work with RBC to change the signatories. As Remi mentioned, when the upcoming finance is ready we will be able to update the documents.

Remi: Elsa, before working on changing the whole resignation process, currently there is a payment block when they validate the vendor, so I don't know if you want to wait until it's done so you don't have a problem.

Sierra: I think the dates and everything should be fine, we can just resubmit it.

Sierra, seconded by Esinti, motion to appoint Remi cher as Advisory Representative of the ECA.
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20230220-5 Passed in unanimity

6.2 Vice President of Finance Appointment

Remi: I spoke with Sierra to speak with Mohammed about the position. I worked with him a couple of times before. I was able to actually get to know him recently, I think he would do great, he has a sense of fairness and is calm.

Sierra: he was the Secretary last year. I can also say that he is working as an executive director, he is very fast and punctual. I think everyone has worked with him before too.



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Remi, seconded by Maria, motion to appoint Mohammed Bedair as VP finance.

Seif called for a vote.

Yes: 10

No: NULL

Abstain: 1

Seif: I voted to abstain since he is my brother and that's a conflict of interest.

Remi, seconded by Maria, motion to appoint Mohammed Bedair as VP finance.

20230220-6 Passed by vote

6.3 Assistant Election Officer Appointment and Election Polling Start Date

Sierra: the election officer contacted me today telling me he wants to appoint Kellian Debargis as AEO

Sierra, seconded by , motion to appoint Kellian Debargis as the AEO in the ECA.

20230220-7 Passed in unanimity



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Sierra: the chief election officer decides the dates, but to give an overview of the timeline we will be notified.

Sierra, seconded by Maria, motion to approve March 21st as the polling start date for the 2023 elections.

20230220-8 Passed in unanimity

7. ANNOUNCEMENTS & VERBAL REPORTS

Mohammed Saaim: No announcement

Ahmad Obeid: good luck on your midterms guys, and congrats for Mohm and Zoe.

Sierra Campbell: Longest BOD so far, good luck on all the midterms. We need to have another BOD for any by-law changes and fee-levies. Looking forward to Troitsky. Lets ensure a smooth transition for the VP finance.

Tharushi Rathnayaka: no announcements, congrats mohammed.

Esinti Baskak: working on Troitsky and CEC.

Zoe Mitchell: I have been elected as the ECS, I will be the ambassador next spring. Thank you for signing the letter.

Mohamed Bedai: Let's have a good time.

Elsa Younes: just trying to find an internship.



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Sabrina Dubreuil: Congrats to Mohm and Zoe. I'm doing swag for Engweek.

Chloe Law: gl on studies, take care of your health.

Maria Amezquita: no announcements, but congrats

Doan Gia Huy Vu: congrats Mohm and Zoe. I am working on looking for companies for a career fair. Gl for midterms and see you in Troitsky.

Seif Bedair: no announcements

Mert Kaan Kaseler: gl on midterms, congrats for both of you. Also looking for internships.

Erman Akman: congrats, not much update, excited for Troitsky

Remi Jonathan Choquette: thank you everyone, congrats to be an admin in CREGE, yea Mohammed i'm looking forward to working with you. If you are looking for a job, I'm hiring 2 SOENs, I will send you a referral.

8. ADJOURNMENT

Seif, seconded by Esinti, motion to adjourn the meeting.
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Meeting adjourned at 8:12pm