



## **Board of Directors Meeting**

Sunday, August 21th, 2022

ZOOM meeting, Concordia University, Montreal, Canada

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### 1. ATTENDANCE

Name	Role	Present
Mohammed Saaim	Chairperson of the Board	X
Ahmad Obeid	Secretary to the Board	X
Sierra Campbell	President	X
Tharushi Rathnayaka	Vice-President of Academic Affairs	X
Esinti Baskak	Vice-President of Sports and Competitions	X
Zoe Mitchell	Vice-President of External Affairs	X
Remi Jonathan Choquette	Vice-President of Financial Affairs	X
Elsa Younes	Vice-President of Internal Affairs	X
Sabrina Dubreuil	Vice-President of Marketing & Communications	X
Chloe Law	Vice-President of Social Affairs	X
Maria Amezquita	Building, Civil and Environmental Engineering (BCEE) Representative	X
Doan Gia Huy Vu	Computer Science & Software Engineering (CSSE) Representative	X
Seif Bedair	Electrical & Computer Engineering (ECE) Representative	X
Mert Kaan Kaseler	Mechanical & Industrial Engineering (MIE) Representative	X
Fadi Hussain	Independent Representative	X
Marina Ghali	Independent Representative	X
Kayla Charky	Sage	X
Erman Akman	Sage	



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## 2. SUMMARY OF MOTIONS

Motion	Motion	Result
20220821-1	Tharushi, seconded by Kayla, motions to approve Saaim as chair for this meeting of the Board of Directors.	Passed in unanimity
20220821-2	Chloe, seconded by Elsa, motions to approve Ahmad as secretary for this meeting of the Board of Directors.	Passed in unanimity
20220821-3	Sierra, seconded by Sabrina, motions to approve the agenda.	Passed in unanimity
20220821-4	Sierra, seconded by Elsa, motion to table minutes of two meetings ago and approve the most recent minutes.	Passed in unanimity
20220821-5	Kayla, seconded by Sierra, motions for the creation of the ECA Financial Blacklist, whose names remain anonymous and up to the discretion of the President and VP Finance. Adding someone to the blacklist must be explained in closed session to the BoD. A member of the financial black list will be prohibited from spending or performing financial affairs on behalf of the ECA or any of its member associations.	Passed in unanimity
20220821-6	Kayla, seconded by Sierra, motions to mandate the policy committee to create the blacklist policy.	Passed in unanimity
20220821-7	Elsa, seconded by Remi, motions to extend the deadline for submitting the inventories.	Passed in unanimity



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### 3. PROCEDURES

#### 3.1. Opening of the meeting

Meeting opened at 12:03PM

#### 3.2. Approval of the Chair

Tharushi, seconded by Kayla, motions to approve Saaim as chair for this meeting of the Board of Directors.

20220821-1 Passed in unanimity

#### 3.3. Approval of the Secretary

Chloe, seconded by Elsa, motions to approve Ahmad as secretary for this meeting of the Board of Directors.

20220821-2 Passed in unanimity

#### 3.4. Approval of the Agenda

Sierra, seconded by Sabrina, motions to approve the agenda.

20220821-3 Passed in unanimity

#### 3.5. Approval of Previous BOD's Minutes

Sierra, seconded by Elsa, motion to table minutes of two meetings ago and approve the most recent minutes.

20220821-4 Passed in unanimity



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### 4. EXTERNAL PRESENTATIONS

N/A

### 5. RETURNING BUSINESS

N/A

### 6. NEW BUSINESS

#### 6.1 Space Concordia Member Issue

Motion to mandate the policy committee to create the blacklist policy.

Kayla, seconded by Sierra, motions for the creation of the ECA Financial Blacklist, whose names remain anonymous and up to the discretion of the President and VP Finance.  
Adding someone to the blacklist must be explained in closed session to the BoD. A member of the financial black list will be prohibited from spending or performing financial affairs on behalf of the ECA or any of its member associations.

20220821-5 Passed in unanimity

Kayla, seconded by Sierra, motions to mandate the policy committee to create the blacklist policy.

20220821-6 Passed in unanimity



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### **6.2 Inventory Deadline Extension**

Elsa: If you didn't know, we will have a new MU-annex next to the B-annex, and so some of the societies will be asked to move to that other annex since some of them have lots of equipment and objects. It's taking time for them to count every single thing they own, so some of them didn't have time to finish their inventory, it's still in progress. I thought that we could give them an extension until like the end of September since in any way they will have access to the MU-annex hopefully by the beginning of October. So, we can give them until then to finish up their inventories and everything.

Elsa, seconded by Remi, motions to extend the deadline for submitting the inventories.

20220821-7 Passed in unanimity



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# 7. ANNOUNCEMENTS & VERBAL REPORTS

Mohammed Saaim: No announcements.

Ahmad Obeid: First of all, I'm really happy that I finally started my vacation after finishing Summer 2. I got like a week and a half left probably. I'll be seeing you guys on September 5 when my plane lands in Canada, so I hope I'll be able to meet you guys at the last three events. I actually want to talk about that in details later in tomorrow's meeting, but anyways, the most important thing I want to talk about right now is about before the last meeting's minutes; since none of you guys have a clue right now I'm planning to like send at least a segment of the recording in the BoD channel in the hopes of you guys remembering at least who wrote the motion in chat because there is literally no clue, it's really up to you guys' memory so I hope you guys can at least point at someone.

Sierra Campbell: So Frosh is coming up fast, we are like a week and a half away, homestretch it's going to be really fun. If you haven't taken the mandatory leader volunteer training and you will be at Frosh, please attend tomorrow. It's 6PM to 8PM on zoom, I know a lot of people will be attending it so please just go do it. I met with the equity diversity inclusion office, so I brought that back to the Policy Committee, that's good. I need to bring back the point of the honorarium policy back to the BOD, finance policy is coming along. I want to have it done by the beginning of September. Esinti and I are going to a 5 a 7 with KPMG next week so that's really exciting. We get to meet all their consultants and then a bunch of other student executives from schools all in Montreal. So that'll be really fun, yeah I hope everyone enjoys the last little bit of summer we have before the fall semester starts.

Tharushi Rathnayaka: So, reps presentations are done by at least next week and added to the drive and sent on the messenger group chat. Make sure your stickers



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are in the loop because some of them are so confusing, so just keep messaging them even if they dont get back to you, it's alright just get it done, and yea see you guys in September.

Esinti Baskak: Troitsky meeting started on track, getting ready for the competition. So exciting that we're gonna have it in-person after 2 years. Very excited for Frosh, moving out on the first day of Frosh so if you are willing to help out please come and see us. We are very close to school. Yeah, that's it.

Zoe Mitchell: I finally finished my job at summer camp, and I don't know if it comes across on my audio, but my voice is rough. I'm yelling a lot but I'm going to be able to be helpful more often now. I'm moving back to Montreal next weekend, so I'll actually be able to be there and be helping out. I'm really excited to be there in-person for Frosh and can't wait to see everyone!

Remi Jonathan Choquette: Just got here from the, finally, first finance summit for the ECA, so very constructive meeting, not a lot of people present but I will be sending a resume of everything that occurred there. Discussions about creating video tutorials or certain segments of the finance departments and having a shared resource with societies and the ECA finance to kind of show their cookbooks so that the role can be a little clearer for people and maybe more people can want to get involved in financing or engineers. That's all I have to say

Elsa Younes: ESo excited for Frosh so soon. Other than that, B-annex is slowly getting there, the work orders for picking up the Knex have been made, so hopefully soon they're going to take away all these bins and boxes of Knex, and the work order to pick up the huge pile of trash in the lounge. I pray that they could come before pub-crawl so let's see how fast the university is. That's pretty much it.

Sabrina Dubreuil: I am done with Frosh swag so I just have some final stretch of marketing.





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Chloe Law: As Sierra said, join tomorrow's meeting. Also, the Frosh meeting will start at 8PM because of the leader training. Tomorrow will be one of the last Frosh meetings because next Monday we're going to pack all of the goodie bags, thank you Kayla for that. Next Monday will be about that. Very excited about Frosh, thank you so much for everyone that put in so much time. Next week I'll talk with Kayla and see what has to be moved from where to where because there's a lot of stuff to be moved. Anyways just put up in the air that stuff is happening. Other than that, thanks everyone that helped for Frosh, it's the last final stretch, I'm very thankful for everyone. So far so good. I'm really happy with the results but yeah thank you guys.

Maria Amezcua: Not much, I just want to say the slides for the orientation are almost done and I am sending the slides today in the group chat.

Doan Gia Huy Vu: I have created the survey and I put it on Slack so if you guys want you can check it. Big shoutout to Elsa for adding some pictures and fixing a little bit of details in the survey, that's a great help. Also, I hope everyone is enjoying this summer and excited to return to the campus and be in Frosh!

Seif Bedair: Nothing much, I am working on the slides they are just done. I'm coming to Montreal next week so I'll finally be able to meet all of you. I'll see you guys soon!

Mert Kaan Kaseler: The department orientation slides are over. I'm aiming to finalize the photographer contract this week. Other than that, let's have fun in Frosh and get drunk, not that much but a bit you know. See you guys in Frosh!

Fadi Hussain: Nothing to add thank you.

Marina Ghali: Nothing to announce.

Kayla Charky: Nothing to announce.

Tharushi, seconded by Seif, motions to adjourn the meeting.
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*Meeting adjourned at 12:45pm*