



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

1. ATTENDANCE	2
2. SUMMARY OF MOTIONS	4
3. PROCEDURES	5
3.1. Opening of the meeting	
3.2. Approval of the Chair	
3.3. Approval of the Secretary	
3.4. Approval of the Agenda	
4. EXTERNAL PRESENTATIONS	6
4.1 Engi-queers Society Application	
5. RETURNING BUSINESS	7
N/A	
6. NEW BUSINESS	8
6.1 SAE Fee Levy	
6.2 Space Concordia Fee Levy	
6.3 Revision of the Crash Course Policy	
7. ANNOUNCEMENTS & VERBAL REPORTS	13
8. ADJOURNMENT	13



Advisory Council Meeting

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1. ATTENDANCE

Name	Role	Present
Mohammed Saaim	Chairperson of the Board	x
Ahmad Obeid	Secretary of the Board	x
Sierra Campbell	President	x
Tharushi Rathnayaka	Vice-President of Academic Affairs	x
Esinti Baskak	Vice-President of Sports and Competitions	x
Zoe Mitchell	Vice-President of External Affairs	
Mohamed Bedair	Vice-President of Financial Affairs	x
Elsa Younes	Vice-President of Internal Affairs	x
Sabrina Dubreuil	Vice-President of Marketing & Communications	
Chloe Law	Vice-President of Social Affairs	x
Maria Amezquita	Building, Civil and Environmental Engineering (BCEE) Representative	x
Doan Gia Huy Vu	Computer Science & Software Engineering (CSSE) Representative	x
Seif Bedair	Electrical & Computer Engineering (ECE) Representative	x
Mert Kaan Kaseler	Mechanical & Industrial Engineering (MIE) Representative	
Abdulhakim	Independent Representative	
Chelsea Wan	Independent Representative	x
Remi Jonathan Choquette	Sage	
Erman Akman	Sage	
Vatsa	President of HackConcorida	x
Ziad Kabbani	SAE	x



Advisory Council Meeting

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ZOOM meeting, Concordia University, Montreal, Canada

Ben Marcotte	President of Eng-games	x
Isabelle Bacon	CSCE	
Matteo Mazzone	SpaceConcordia	x
Toby	ASHRAE Concordia	
Lina Ismail	President of IEEE	x
Emily Winiker	Co-President of cubes	x
Nora	Co-President of cubes	x
Tommy	SCS	
Marissa Profetto	President of WIE	x
Catherine	CSME	
Anastasia Boyaram	President of UAV Concordia	
Tiya	Representative of GCES	x
Anthony Montanaro	IISE	x



Advisory Council Meeting

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2. SUMMARY OF MOTIONS

Motion	Motion	Result
20230302-1	Matteo, seconded by Ziad, motions to approve Saaim as chair for this meeting of the Board of Directors.	Passed in unanimity
20230302-2	Matteo, seconded by Anthony, motions to approve Ahmad as secretary for this meeting of the Board of Directors.	Passed in unanimity
20230302-3	Ziad, seconded by Matteo, motions to approve the agenda.	Passed in unanimity
20230302-4	Ziad, seconded by Matteo, motion to appoint myself to NSC.	Passed in unanimity
20230302-5	Ben, seconded by Matteo, motion to appoint myself to NSC.	Passed in unanimity
20230302-6	Ziad, seconded by Anthony, motion to have the fee levy wording question passed to the Board of Directors.	Passed in unanimity
20230302-7	Ziad, seconded by Anthony, motion to have this reviewed by the ECA Board of Directors.	Passed in unanimity
20230302-8	Anthony, seconded by Ziad, motion to give \$150 to the student providing the crash course and \$50 to the student association.	Passed in unanimity



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3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 3:07PM

3.2. Approval of the Chair

Matteo, seconded by Ziad, motions to approve Saaim as chair for this meeting of the Board of Directors.

20230302-1 Passed in unanimity

3.3. Approval of the Secretary

Matteo, seconded by Anthony, motions to approve Ahmad as secretary for this meeting of the Board of Directors.

20230302-2 Passed in unanimity

3.4. Approval of the Agenda

Ziad, seconded by Matteo, motions to approve the agenda.

20230302-3 Passed in unanimity



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

4. EXTERNAL PRESENTATIONS

4.1 Engi-queers Society Application

Sakifatul Alam: our main mission is to create a safe and supportive community for engi-queers. We want to:

- include our way to the society to help encourage others
- promote equity, diversity, and representation

Our vision is to create this culture at the university and aspire for a new generation of queer engineers. Every year at Frosh I have always seen people looking for a place like them, so this will help.

This slide is an introduction to the members.

We want to include a couple of activities in the club, some are:

- Queer chat
- Gender advocacy workshop
- Drug show fundraiser (collab with McGill Queer Engineers)
- Networking events (collaboration with QueerTech and company ERGs)

As of this point, we estimate the budget to be 860\$.

Matteo: I am wondering, did you do any market research or anything like that?

Sakifatul: I was a Frosh leader last year, and my flag was on display so many people approached me.

Marissa: We have group chats that are around already, so they can know from there.

Sierra: What is the history of the club?

Sakifatul: There was a club like that before but it ended like March 2019 for some reason... We will try not to repeat their mistakes and/or so on...



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

Sierra: the next step is to have someone make a motion to review this, so then later we can discuss it later

Ziad motions to review this in the BOD, 2nd by Matteo

Sierra: before we continue, we need some people to be on NSC, it needs to be 2 advisory councilors.

Matteo: what is the commitment

Sierra: we just need you every once in a while, not much work. We have like 3 meetings as a new society committee

Ziad, seconded by Matteo, motion to appoint myself to NSC.

20230302-4 Passed in unanimity

Ben, seconded by Matteo, motion to appoint myself to NSC.

20220821-5 Passed in unanimity

5. RETURNING BUSINESS

N/A



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

6. NEW BUSINESS

6.1 SAE Fee Levy

Ziad: We are asking for 45 cents per credit. It averages out to 40k per semester. The only added piece, within a couple of days, might increase to 50 cents because of insurance. This would cover the 10k difference. We need this because we are in a shortage of funds, comps are getting more competitive therefore we need better quality therefore more money. You can also see in the equipment list that everything is old and rusty, but we are still competing well. Right now, we can only do research for 1 design, if it doesn't work then we go to the next since there is no budget. I think there are 30k worth of batteries too we need for some projects. Sometimes we need to cut budgets from somewhere to continue. More budget will help us with facilities and services too. Facilities recently are prioritizing capstone and research projects so we are getting delayed too. Some tended concerns are: Any people can come and help in the club no matter the background, you will need to learn either way. Transparency: there will be a member list to come and also a budget breakdown to show where the money will be spent. Benefits to other societies: We will no longer get a budget from the ECA, we got 36k from ECA so that will be spread to others from now. By now getting a budget from ECA but applying for DTF and CFL will help a lot. Questions?

Sierra: how is the incorporation going and what is your legal name?

Ziad: the legal name is "SOCIETY OF SAE STUDENTS AT CONCORDIA", for the process, I had a form i had to fill and send it to the government, other than that, everything seems good. Last night, they said that I have to remove everything hand-written but those were from the governmental signatures so I will send it again.

Sierra: my concern is the word association in your legal french name...



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

Ziad: I called them a couple of times and they seemed fine with it.

Sierra: I would call David Baker just in case, since there might be a mix up, it can get complicated.

Ziad: The problem is that there is already an auto-club at Concordia that isn't SAE. I specified that the people of the company are people from Concordia SAE.

Sierra: What about JMSB that doesn't pay the fee-levy?

Ziad: We made it part of our by-laws that they sign a form so they can pay SAE fee-levy. I will explain the by-law rule, then explain the documents I had to fill/send out.

Anthony: So you put a 45 cent in the beginning, but then you said 50 cents, so which one?

Ziad: when I know if we can be covered by SAE insurance or not is the final decision but for now it is 45 cents.

Ziad, seconded by Anthony, motion to have the fee levy wording question passed to the Board of Directors.

20220821-6 Passed in unanimity



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

6.2 Space Concordia Fee Levy

Matteo: There were a few concerns brought up, which is diversity but that was solved. For the membership we will have 2 types, both will include the same service but the technical one will have a bit more. Our name is SpaceConcordia, and our name in french does not have an association. I confirmed with a lawyer everything, and there were no issues and are waiting for their feedback that might take 5 business days. SpaceConcordia will ask 50 cents since the insurance doesn't necessarily cover everything, I just want to make sure. The wording questions is this: "Do you agree to the implementation of an opt-outable fee levy of 0.50\$ per credit to support the student-led initiative Space Concordia, which includes divisions in robotics, rocketry, spacecraft, and space health, and aims to foster innovation and exploration in these areas?". Any Questions?

Ziad, seconded by Anthony, motion to have this reviewed by the ECA Board of Directors.
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20220821-7 Passed in unanimity

6.3 Revision of the Crash Course Policy

Anthony: we met this situation multiple times now... we have 2 choices:

- 1) We have an undergate TA for the course. They took the course exam and students lean on this option. The problem is that they are society executive.
- 2) It can be a graduate TA. They wouldn't have taken the course but at least know about it. The thing is they will be part of the association.

Anthony: because the person is a member of a society, they aren't allowed to negotiate the number they are given. But if they aren't part of it then they can talk a bit about how much they get paid.

Sierra: I think that was done only by IISE



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

Anthony: In any case, I want them to be paid in full. Just 50\$ for all the amount of work and time they put in is not enough.

Esinti: I want to share my experience. With IISE, I was taking this course, and we were going to have a tutorial but it got canceled since they found that they only get 50\$. I think the ECA should have a move on this. As long as it is someone reviewed or verified by the ECA and there is no conflict of opinion they should be paid in full. It really affected me as a student not being able to get a Crash Course.

Anthony: I only suggested TAs for now, I know there might be executives that will teach well...

Emily: Is there a way to look at the policy? Maybe we can split 150 to 100 and 50 and give them something extra?

Anthony: I'm not sure, in general, for the work and time they give, I think they should at least increase what they get paid. If it is a 4 hour Crash, you need to review the material, questions, and solutions. It is worse if you are not the TA since you need to refresh your memory, so you might need 8h or 10h.

Sierra: The restriction for executives was because of conflict of interest since they might do it to get themselves money. Also they have issues with us paying minimum wage when it is supposed to be a volunteer, we are giving these as gifts so it can't really be a wage.

Anthony: I don't know how to respond to that since that's insane. I didn't know about this layer...

Ziad: Is it because teaching is assumed as a protected thing?

Sierra: Ali Agandas is the one that raised this concern. It could be a weird Union thing but I don't know...



Advisory Council Meeting

Thursday, March 2nd, 2023

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Ziad: What if we do what Emily said, and split it like a 100 100 and debate that it is still a donation.

Emily: I just wanted to say, Akgunduz didn't want to give us (cubes/csce) money for the ASP course (which is not course related but required for working on a construction site AND no one at Concordia is certified to teach)

Esinti: The money shouldn't be the reason the tutorial gets canceled when it can help the students greatly.

Sierra: I think the Crash Course rate can change, this isn't set in stone. From my experience, we didn't have cancellations...

Anthony: 211 is one of the courses we do every year, and both TAs refused since only 50\$ is offered. We couldn't find a qualified TA, even if it's a Masters, they don't know the course.

Sierra: Do you have a suggestion to fix this then?

Anthony: We could switch the numbers, or do what Emily said. One of the TAs, a friend of mine, couldn't do it since he would have to take a shift off but he needed it.

Ziad: So you think 100\$ is enough?

Anthony: I was thinking 150\$, but if there is pushback then 100\$ would still be better than the 50\$.

Anthony, seconded by Ziad, motion to give \$150 to the student providing the crash course and \$50 to the student association.

20220821-8 Passed in unanimity



Advisory Council Meeting

Thursday, March 2nd, 2023

ZOOM meeting, Concordia University, Montreal, Canada

7. ANNOUNCEMENTS & VERBAL REPORTS

Sierra Campbell: ECA elections are around the corner, so if you are interested in an executive position, it's the time.

Esinti Baskak: Troitsky is tomorrow!!!

Elsa Younes: guys u can officially drink the water from B-annex fountains on all floors also camera mystery solved: they are monitored by secu so we are not being watched by random ppl

Chloe: I need you guys to confirm for the Banquet since I need the numbers.

8. ADJOURNMENT

Ziad, seconded by Anthony, motion to adjourn the meeting.

Meeting adjourned at 4:21pm