



Board of Directors Meeting

Sunday, July 24th, 2022

Zoom meeting, Concordia University, Montreal, Canada

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1. ATTENDANCE

| Name | Role | Present |
|-------------------------|---|---------|
| Mohammed Saaim | Chairperson of the Board | X |
| Ahmad Obeid | Secretary of the Board | X |
| Sierra Champbell | President | X |
| Elsa Younes | Vice-President of Internal Affairs | X |
| Remi Jonathan Choquette | Vice-President of Financial Affairs | X |
| Zoe Mitchell | Vice-President of External Affairs | X |
| Tharushi Rathnayaka | Vice-President of Academic Affairs | X |
| Esinti Baskak | Vice-President of Sports and Competitions | X |
| Sabrina Dubreuil | Vice-President of Marketing & Communications | X |
| Chloe Law | Vice-President of Social Affairs | X |
| Maria Amezquita | Building, Civil and Environmental Engineering (BCEE) Representative | X |
| Doan Gia Huy Vu | Computer Science & Software Engineering (CSSE) Representative | X |
| Seif Bedair | Electrical & Computer Engineering (ECE) Representative | X |
| Mert Kaan Kaseler | Mechanical & Industrial Engineering (MIE) Representative | |
| Fadi Hussain | Independent Representative | X |
| Marina Ghali | Independent Representative | X |
| Kayla Charky | Sage | X |
| Erman Akman | Sage | X |



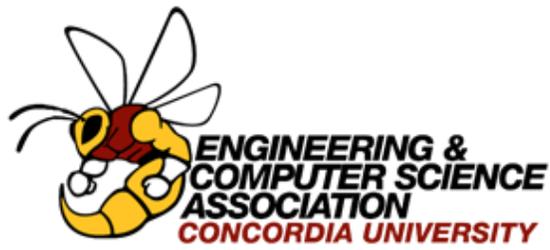
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2. SUMMARY OF MOTIONS

| Motion | Motion | Result |
|-------------|--|-------------------------|
| 20220724-01 | Sabrina, seconded by Tharushi, motions to approve Saaim as chair for this meeting of the Board of Directors. | Passed in unanimity |
| 20220724-02 | Sierra, seconded by Elsa, motions to approve Ahmad as secretary for this meeting of the Board of Directors. | Passed in unanimity |
| 20220724-03 | Sabrina, seconded by Marina, motions to approve the agenda. | Passed in unanimity |
| 20220724-04 | Tharushi, seconded by Chloe, motions to table the previous BOD's minutes. | Passed in unanimity |
| 20220724-05 | Erman, seconded by Elsa, motions to table Potential Honorarium of Member Association Presidents | Passed in unanimity |
| 20220724-06 | Sierra, seconded by Sabrina, motions to get a bus to the chalet | Passed in unanimity |
| 20220724-07 | Motion by Sierra, to not allocate the team bonding budget line to member associations who did not RSVP to chalet by the required deadline. | Passed by majority vote |
| 20220724-08 | Kayla, seconded by Elsa, motions to pass the budget for CFES Presidents Meeting | Passed in unanimity |
| 20220724-09 | Kayla, seconded by Sabrina, motions to pass the Frosh budget. | Passed in unanimity |
| 20220724-10 | Kayla, seconded by Sabrina, motions to approve 100\$ per society for O-day at Frosh. | Passed in unanimity |

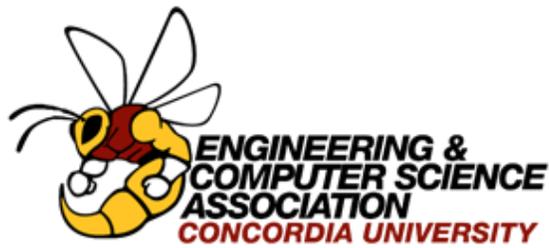


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| 20220724-11 | Motion to make it mandatory for societies to host a networking event with industry partners open to all GCS students. | Passed by majority vote |
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3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 6:05PM

3.2. Approval of the Chair

Sabrina, seconded by Tharushi, motions to approve Saaim as chair for this meeting of the Board of Directors.

Motion 20220724-1 Passed in unanimity

3.3. Approval of the Secretary

Sierra, seconded by Elsa, motions to approve Ahmad as secretary for this meeting of the Board of Directors.

Motion 20220724-2 Passed in unanimity

3.4. Approval of the Agenda

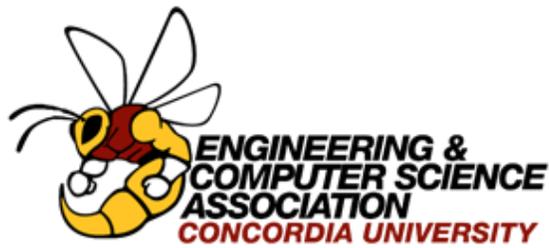
Sabrina, seconded by Marina, motions to approve the agenda.

Motion 20220724-3 Passed in unanimity

3.5. Approval of Previous BOD's Minutes

Tharushi, seconded by Chloe, motions to table the previous BOD's minutes.

Motion 20220724-4 Passed in unanimity



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4. EXTERNAL PRESENTATIONS

N/A

5. RETURNING BUSINESS

N/A

6. NEW BUSINESS

6.1 Potential Honorarium of Member Association Presidents

Sierra: the policy committee is working on an honorarium policy. Last time we approved the rates for the BOD positions, but at the policy committee we had an idea of bringing an honorarium for member association presidents, CASA implements this by giving 1500 dollars as an honorarium. They had something in place so we thought we could do the same. Some people had concerns whether or not this would be just implemented and we wouldn't be auditing the election process of member association presidents. There are some options of how we could do this and whatever we decide here will be implemented.

Kayla: Some presidents don't do anything, the elections are good and it's in their constitutions how new presidents should be but some won't respect it. Also how can we make sure they actually put in the work? Maybe they have to be an executive for a year before?

Sabrina: Maybe they have to write a mandate report at the end and either their executives or ECA BOD have to evaluate it?

Erman: I agree with kayla. If we can make them a VP before a president that would be great, otherwise I don't agree.

Sierra: We could require them to present their case to the BOD with a mandate report but also get recommendation letters from their executives.



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Erman: I'm not sure how much budget we can allocate for this but if we have enough maybe we can give a total sum of money for the executive committee to the societies. This could be a better option than giving it to one person.

Seif: shouldn't we get Remi to get his perspective for this?

Sierra: By the way Remi encouraged implementing auditing of their election procedure and that if they don't hold a public election they shouldn't be able to get an honorarium. For example, getting elected by votes only in their society.

Kayla: So for example eng game, it's only voted upon by the two previous delegations, wouldn't be benefiting from this? Also how about we just make more executive events free for example ECA banquets, I don't think we should give them money and then say pay 40 bucks to come to the banquet.

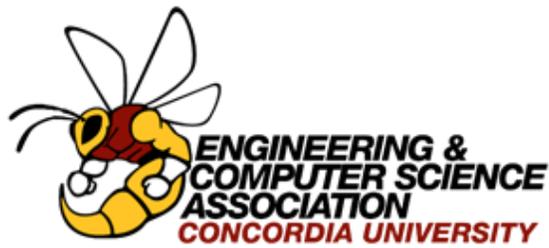
Sierra: I agree, for example the chalet is at no cost for society executives this year, as long as they contribute to one of the meals. Also I didn't mention that Remi proposed giving them a 150 dollar gift card instead of an honorarium. That's an option we could give them for crash course tutors, like giving them at 3 events like chalet and banquet combo.

Marina: It's a good point Remi made, that they hold their elections public, because I feel like it's always the same people within the society. I don't feel like new people get a chance if it's always voted by the people who were there previously.

Erman: I think the decision depends on the budgets so we need Remi before we make a decision.

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| Erman, seconded by Elsa, motions to table Potential Honorarium of Member Association Presidents |
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Motion 20220724-5 is passed in unanimity



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6.2 ECA Chalet Bus

Sierra: Originally we planned to carpool for the chalet this year, but we only have 3 drivers and there are 35 to 40 people. So I looked at the option to get a bus. The price is 3,161.82 CAD from the hall building because the chalet is just outside Quebec City. I think this will make it more accessible and we don't really have an option since there are no more cars.

Sabrina: I was about to say that we should do it since we don't have enough cars.

Sierra, seconded by Sabrina, motions to get a bus to the chalet

Motion 20220724-6 is passed in unanimity

6.3 Missed Training Retreat Consequences

Sierra: If you didn't know, instead of a retreat last year we had a conference with a bunch of workshops which was mandatory and had the same expectation going to chalet that each society would have at least 1 representative to be present for training day. There are 5 training days, this is to make sure member associations are equipped with the resources and knowledge to succeed in their upcoming mandate. There was miscommunication between us and member associations where we were not receiving their RSVPs and have followed up several times saying that this is mandatory and that we expect you to have one representative. This was sent 2 weeks before the chalet, even though member associations have been aware of the chalet mid June. I host bi-weekly meetings and no one raised concerns there, now there are only 2 member associations that didn't fill the RSVP form, this includes SCS who emailed us really early in June saying: "we asked all our executives and we can't find someone to attend", and the other CSME who we didn't hear anything from for a month and a half, they didn't respond to any email until the last email this week, or attend the meetings. This BOD is to announce the consequences of not attending the training.

Kayla: have all RSVPs been yeses to the ones that did answer?

Sierra: Yes.



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Kayla: CSME do they even have a new executive and a new president? SCS, both are very slow starting societies.

Sierra: they have already registered I believe, Elsa can probably confirm. Previous idea was to take away their team bonding budget which is 100 dollars. From the past year none of these societies used their team bonding budget so that's something to note.

Elsa: for the case of SCS, in June they said that they couldn't find anyone. What can we do if it's true? They tried and did not find anyone who can go, they aren't lying and they're all busy. I know for CSME they aren't even answering so... I don't know...

Kayla: It could be a consequence for those failing to RSVP but even then if they haven't used their team bonding budget before then why how is it a consequence?

Elsa: I was going to say the same thing, but I guess if that's the consequence that's fine. But idk if we want to try streaming it for those who can't come. This could be an easy solution.

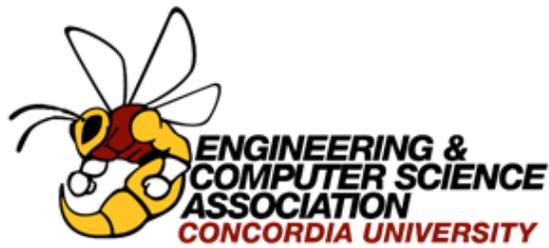
Sierra: Yeah, I thought we could set something up but it won't be good quality. It won't be adequate training. Yes I can do it but it doesn't make up for not being in person.

Kayla: I agree to make up for it and not do it online because other societies will complain. Or make them have a meeting after with each other or something like that. For finance it's really important to be there, if you're going to say have the president of VP finance set up a meeting with our VP finance to make sure that the knowledge transfer happens. So, if you don't come you will still have to do the training with the person in question.

Elsa: about having a consequence for SCS, what can we do if they physically can't come.

Sierra: Honestly SCS I appreciate their transparency, they sent us a notice before the deadline, so I think it's a different situation. They notified us even if it's a no, so I don't think we should give a consequence to a society that did try to make it happen. I motion to not allocate the team bonding budget line to member associations who did not RSVP to chalet by the required deadline.

Elsa: So when you say, they fail to RSVP before the deadline, it means it's just CSME because they didn't answer?



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Sierra, seconded by Kayla, motions to not allocate the team bonding budget line to member associations who did not RSVP to chalet by the required deadline.

Kayla: I amend to change the motion to “motion to revoke the team bonding budget line to member associations who did not RSVP to chalet by the required deadline”

Amend not voted for.

Vote results: 8 agreed, 1 rejected

Motion by Sierra, to not allocate the team bonding budget line to member associations who did not RSVP to chalet by the required deadline.

Motion 20220724-7 is passed by majority vote

6.4 CFES Presidents Meeting

Sierra: So the CFES has a presidents meeting every year, this year it's happening from September 16th to 19th. So I prepared a budget to propose to the BOD based on sending 2 delegates. The total cost is 2338 CAD without taxes. Does anyone have questions?

Mohammed: There were no questions so we will continue to motion.



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Kayla, seconded by Elsa, motions to pass the budget for CFES Presidents Meeting

Motion 20220724-8 is passed in unanimity

6.5 Frosh Budget

Sierra: I went over the budget with Remi to come up with realistic numbers. Projected spending for each day is 57750 dollars, I think the DUSTED ticket should be lower since it's just for the bus, overall it would cost the ECA about 7.2k after revenue.

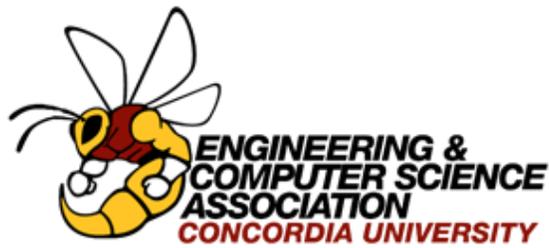
Kayla: There has never been a frosh ticket for 40 dollars. I think no more than 35 is reasonable. DUSTED we don't cover alcohol, beach day I get it, it's at a higher price, pub crawl shouldn't be above 35 either. Beach Club can be more expensive but either way the price difference wouldn't have a shock if it happens.

Sabrina: I wanted to talk about something else: I was proposing for Lizard Lounge we can have prizes like we could allocate a budget of 100 or 200. I just want to ask about the marketing, would that include the Frosh committee too or just for Frosh events?

Kayla: After parties, we didn't do it last year. If an after party was not close to Concordia where people get dropped off, there is a bus that would shuttle people to the place. I might suggest it's in the old-port. If we arrive from DUSTED and we are shuttling people from pub crawl we might need money to pay for a bus there. This is something to consider.

Sierra: There hasn't been enough initiative from people working in frosh for me to allocate a budget for after parties. Bus prices increase a lot this year too.

Erman: I want to say a bunch of things: First, I contacted many places for after parties and the problem so far is that no one is giving us a go ahead without advance payment. But if you can allocate some money to that then yeah we can find a place. The other



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thing is, I am scared of O-Day. How much are we giving the frosh team again? I mean just looking at last year's budget and comparing it to this one I have no idea how things will work out. I think we're missing something in the budget. 57k is low for Frosh, it will not happen.

Kayla: I second Erman that 57k is low, I think a hundred thousand was our budget last year. Also 100 dollars to each Frosh team was in order to bypass the DOS restriction to giving alcohol. They also reduced the rates, giving them 100 dollars to buy some random stuff from the dollar store then that would be a lot on the carbon-footprint.

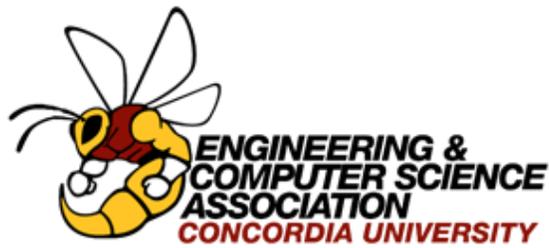
Erman: Looking at past year's budget, the biggest expense is on the O-Day, then it's DUSTED where it went from 15k to 6k and O-Day was 15k to 5k, Beach Club is understandable from 20k to 13k, but can someone give me a detailed expectation for O-Day and DUSTED? I'm scared it will turn out to be 80k instead of 58k.

Kayla: I think DUSTED buses will be 6k, will you spend no money on the venue? In the past we said if the sales reach this amount we will pay the difference. I think a better way to do this is by predicting the amount we want to spend and say a dollar or 2 off on each purchase on the alcohol. That will make it so we pay the same amount of money but students pay less money.

Kayla: In the closed session we reviewed: the Frosh budget that was presented, mainly for the marketing, Orientation day, DUSTED, and pubcrawl.

Kayla, seconded by Sabrina, motions to pass the Frosh budget.

Motion 20220724-9 is passed in unanimity



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6.6 Society Frosh Budget

Remi: The society budget was not presented yet so for the sake of Frosh I wanted to send an approved amount for the society. Last year I was going to propose 100 dollars for the general organization of Frosh.

Ermna: Sure, honestly I agree with the current Frosh budget and giving a 100 bucks per society.

Remi: I want to motion.

Kayla, seconded by Sabrina, motions to approve 100\$ per society for O-day at Frosh.

Motion 20220724-10 is passed in unanimity

6.7 Mandatory Wine and Cheese for MAs

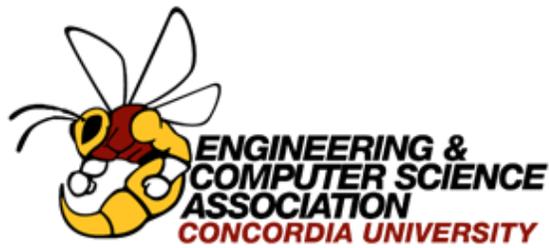
Sierra: Last year, the BOD approved a 500 dollar wine and cheese budget for every society, however many societies did not use this since they don't have one. This point is brought to see if the BOD is interested in mandating that member associations have a wine and cheese or a networking event with industry professionals.

Kayla: I like the motion but just like the mandate chalet being mandatory I think there should be a consequence. We should give them a warning.

Sabrina: Yeah, does it have to be an actual wine and cheese or does it work out as long as there are sponsors or networking there?

Elsa: For chalet, maybe we can warn them then they know for wine and cheese there will be a consequence too. They might be busy in the summer but in the fall they should be available.

Esinti: wine and cheese is an expensive event and many societies might not have sponsors so unless they don't collaborate with other societies its likely that they will not afford it with 500 dollars, usually it the cost is around 1500 dollars, so I agree with Sierra



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that it should be either a networking event or wine and cheese but not in a strict way (wine and cheese but treated as a networking event instead).

Sierra: I also think it should be a public event anyone can join, not just between themselves and their sponsors, they should be able to gain some sort of connections.

Sabrina, seconded by Kayla, motions to mandate societies to hold a wine and cheese event.

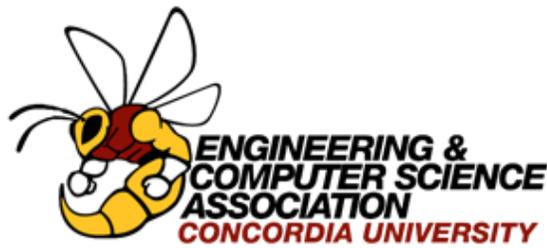
Sabrina : I want to amend the motion to “motion to make it mandatory for societies to host networking events with industry partners open to all GCS students”.

Amend passes.

Voting results: 11 agreed, 1 rejected, 1 abstained.

Motion to make it mandatory for societies to host a networking event with industry partners open to all GCS students.

Motion 20220724-11 is passed by majority vote



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6.8 ECA Affairs Discussion

Sierra: In the closed session we had a discussion about ECA affairs, and that currently there are no actionable items for the BOD to pursue.

Elsa: I want to come back to the mandatory, it was to decide on what the consequence from now on, so we can tell the societies if they do not respond then they will be given a certain consequence. Because of the chalet they were told that they didn't know it was mandatory and that there is a consequence, so we should warn them from now.

7. ANNOUNCEMENTS & VERBAL REPORTS

Mohammed Saaim: no announcement

Ahmad Obeid: I want to ask Sierra, could you send me the previous BOD meetings records since the last secretary wasn't able to finish the job apparently, although I have a midterm coming up and exams in August, as soon as I have the time I'll finish recording them so we could approve them later at once.

Sierra: They should be with Donya or Mohammed (the last secretary), I will follow up with them and respond back to you.

Sierra Campbell: I'm excited for the chalet. No other announcements I guess.

Elsa Younes: I'm excited for the chalet, preparing my powerpoint, and thank you Remi.

Remi Jonathan Choquette: I'm excited to see you all at the chalet, the next BOD we could see the budget so i'll share it next time. Love yall and good night.

Zoe Mitchell: no announcements.

Tharushi Rathnayaka: no announcements.

Esinti Baskak: So, the last 6 days I wasn't in Canada so I wasn't able to do any meetings but this week I will meet with 3 societies as well as Eng games for engineering challenge since the proposal is confirmed, and I will start a Troitsky meeting soon and will contact Sheraton for records since the data is already set.

Sabrina Dubreuil: We will start on the banners and there will be a theme reveal. I know I am asking a lot in Slack but this is the bare minimum, and honestly I am very



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disappointed in the team this year so please try to at least keep up with the deadline. It's disrespectful to me if you don't do these easy things when I keep sending messages to everyone in private too. So I'll be setting a marketing procedure soon and if people don't respect that then you will just not get swag.

Chloe Law: no nothing to say, good night everyone.

Maria Amezquita: nothing to add.

Doan Gia Huy Vu: really working hard on the frosh video, I don't think we have to Film another day since all the shots are completed so that's very good news. There were likely storms happening that day, but we managed to film after all. I'm very excited to finish the final drive for the videos in the upcoming days before 8th of August. yeah I'm trying my best in the department orientation day and I study as well so yeah that's it. I love you guys all!

Seif Bedair: nothing much, been working on the department presentation basically done with them. Met with the guest speakers so I should be hearing from them soon. We had someone contact us from Alten Canada, we responded but we're still waiting on his reply to meet. Wish I could be with you guys for the chalet but sadly...

Fadi Hussain: no announcements.

Marina Ghali: no announcements, have a good week.

Kayla Charky: You're invited this Thursday before the chalet to chill. Also I'm not going to be there, I'll be at a festival in toronto. The CQI team reveal will happen soon. Bye!

Erman Akman: Not really, I'm not going to be in the chalet as well but I had a meeting with Guru and I'm waiting for a response from Scott. That's basically it.

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| Mohammed, seconded by Maria, motions to adjourn the meeting. |
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Meeting adjourned at 9:17pm