



Board of Directors Meeting

Wednesday, June 16th, 2021

Google Meet, Concordia University, Montreal, Canada

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1. ATTENDANCE

Name	Role	Present
<i>Donya Mesghin</i>	Chairperson of the board	x
Ribelle El Ayoubi	Secretary to the board	x
Kayla Charky	President	x
Kimiya Derakhshani	Vice-President of Internal Affairs	x
Remi Jonathan Choquette	Vice-President of Financial Affairs	x
Mason Morrill	Vice-President of External Affairs	x
Sierra Campbell	Vice-President of Academic Affairs	x
Erman Akman	Vice-President of Sports and Competitions	x
Sabrina Dubreuil	Vice-President of Marketing & Communications	x
Bryan Catudal	Vice-President of Social Affairs	x
Elsa Younes	Building, Civil and Environmental Engineering (BCEE) Representative	x
Aimee N.	Computer Science & Software Engineering (CSSE) Representative	x
Rinad Saleh	Electrical & Computer Engineering (ECE) Representative	x
Joan Afif	Mechanical & Industrial Engineering (MIE) Representative	x
Hamza Kanchwala	Independent Representative	x
Vacant	Sage	
Marina	2nd independent rep	x
Jeremy	Candidate	x

2. SUMMARY OF MOTIONS

Motion	Motion	Result
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20210616-01	Motion to close the session	Passed in unanimity
20210616-02	Motion to appoint Jeremy as webmaster.	Passed in unanimity
20210616-03	Motions to table the appointment of the Frosh Committee Members	Passed in unanimity
20210616-04	Motion to appoint Emanuelle Rinaldi as Student at Large of the Policy Committee	Passed in unanimity
20210616-05	Motion to appoint Kim as the appointed VP for the policy committee	Passed in unanimity
20210616-06	Motion to appoint Rinad Saleh as the appointed rep for the policy committee	Passed in unanimity
20210616-07	Motion to close the session	Passed in unanimity
20210616-08	Motion to approve the mandate report of the president, the vp academic, the outgoing vp competition, the outgoing vp social, independent representative, VP of marketing, VP of internal, VP of external, BCEE independent representative and sage	Passed in unanimity
20210616-09	Motion to refuse the report of the former vice-president of finances.	Passed by voting
20210616-10	Motion to approve the amendments to the Troitsky Committee Policy	Passed in unanimity
20210616-11	Motion to increase the budget for each crash course that the ECA hosts to 200\$ where the remaining 50\$ after the 150\$ donation is paid to the tutor. - Motion amended	Passed by voting
20210616-12	Motion to amend motion 11 to say "we can't pay students directly 50\$ to student acting as a tutor and for certain reason, we can't just give liquidity to students so I propose to give them a 50\$ gift card of their choice"	Passed by voting
20210616-13	Motion to amend motion 11 to include tutors from summer 1 and make it effective for crash courses	Passed in unanimity



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	for Summer 1 2021 onward	
20210616-14	Motion to put on forth the external committee	Passed in unanimity
20210616-15	Motion to appoint Aly Mhd Adel - Director of Internal Sources of Revenue and Faiqa Nissar- Director Of External Sources of Revenue	Passed in unanimity
20210616-16	Motion to close session to keep the individual society budget anonymous amongst themselves	Passed in unanimity
20210616-17	Motion to table the SAE budget.	Passed in unanimity
20210616-18	Motion to approve the EngGames budget.	Passed in unanimity
20210616-19	Motion to approve CUBE budget	Passed in unanimity
20210616-20	Motion to table the CSME budget.	Passed in unanimity
20210616-21	Motion to approve CSCE budget	Passed in unanimity
20210616-22	Motion to approve UAV budget	Passed in unanimity
20210616-23	Motion to approve IISE budget	Passed in unanimity
20210616-24	Motion to adjourn the BOD meeting	Passed in unanimity

3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 21:30

3.2. Approval of the Chair

Kayla, seconded by Sierra, motions to appoint Donya as chair for this meeting of the Board of Directors.
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Passed in unanimity

3.3. Approval of the Secretary

Remi, seconded by Kayla, motions to appoint Ribelle as secretary for this meeting of the Board of Directors.

Passed in unanimity

3.4. Approval of the Agenda

Kim, seconded by Erman, motions to approve the agenda.

Passed in unanimity

3.5. Approval of Previous BOD's Minutes

Sierra, seconded by Kim, motions to approve the previous BOD's minutes.

Passed in unanimity

4. EXTERNAL PRESENTATIONS

4.1. Interview of the Director Webmaster Candidate

Jeremy KC: Hi, I'm Jeremy, in my last year of computer science. I also studied CS in cegep and have an associate degree from Abbott. For work, I freelance web development and beyond that I have a web hosting business, think kinda like GoDaddy. And on top of that, I also offer web master business so this opportunity is exactly like the work I do. And after uni, I plan on going into block chain development.

Kim: have you had any previous experience in other societies?
Jeremy: not really, I was previously interested in engcomm but nothing came out of it.

Kim: And how many hours can you devote to this position? Per week lets say
Jeremy: I don't think it would require that much. I think I can devote about 10 hours per week



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Kim: have you ever ssh ' ed into a server?

Jeremy: yeah I have to log into the server almost everyday, whether it's to edit code or just to make sure everything is working. Just everything around C panel

Kim: perfect so you mention C panel, have you ever worked with webpost manager

Jeremy: of course

5. RETURNING BUSINESS

none

6. NEW BUSINESS

6.1. Appointment of Director Webmaster (5min)

20210616-01: Kayla, seconded by Kim, motions to close the session

Motion 2021-01 is passed in unanimity

20210616-02: Kim, seconded by Bryan, motions to appoint Jeremy as webmaster.

Motion 2021-02 is passed in unanimity

6.2. Appointment of the Frosh Committee members (5min)

20210606-03: Kayla, seconded by Erman, motions to table the appointment of the Frosh Committee Members



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Motion 2021-03 is passed in unanimity

6.3 Appointment of the Policy Committee members (5min)

Kayla: The policy committee was created last year to appoint members to a committee to create policies. The committee is made of the president defacto, 1 VP, one rep and a student at large.

We just need to decide who wants to be appointed VP and appointed rep. There are weekly meetings. There was only one student at large candidate, Emmanuel, who was on the committee last year.

20210606-04: Kayla, seconded by Sierra, motions to appoint Emanuelle Rinaldi as Student at Large of the Policy Committee

Motion 2021-04 is passed in unanimity

20210606-05: Kayla, seconded by Erman, motions to appoint Kim as the appointed VP for the policy committee

Motion 2021-05 is passed in unanimity

20210606-06: Kayla, seconded by Erman, motions to appoint Rinad Saleh as the appointed rep for the policy committee

Motion 2021-06 is passed in unanimity

6.4 Approval of mandate reports & transitions of 2020-2021 executives (10 min)

20210616-07: Remi, seconded by Kim, motions to close session

Motion 2021-07 is passed in unanimity



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20210616-08: Kayla, seconded by Erman, motion to approve the mandate report of the outgoing president, the outgoing vp academic, the outgoing vp competition, the outgoing vp social, outgoing independent representative (Tharushi), outgoing VP of marketing, outgoing VP of internal, outgoing VP of external affairs, outgoing BCEE independent representative and sage(Julia)

Motion 2021-08 is passed in unanimity

20210616-09: Remi, seconded by Bryan, motion to, due to the lack of collaboration on the part of the former vice-president of finance, the fact that they are still delaying the transition and that their mandate report was incomplete despite my many attempts to make remote meeting in order to complete it, refuse the report of the former vice-president of finances.

Motion 2021-09 is passed by voting:

10 votes for; 1 against and 3 abstains

Kim would like it to be known that she abstained from voting on motion 09.

6.5 Amendments to the Troitsky Committee Policy (10min)

20210616-10: Kayla, seconded by Kim, motions to approve the amendment

Motion 2021-10 is passed by unanimity

6.6 Crash Course MA/Tutor Payment (15min)

Sierra: Historically, the ECA has allowed crash course tutors to donate 150\$ to the member association of their choice. My initial idea was to increase this to 200\$ to incentivize it more but I believe it was Remi who mentioned the idea of potentially making that 200\$ increase an incentive just to the tutor by giving 50\$ out of the 200\$ to the tutor and keeping the 150\$ donation to the student member association of their choice.

Kayla: if it's ok with VP of finance then it is ok for me



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20210616-11-Amended: Sierra, seconded by Kim, motions to increase the budget for each crash course that the ECA hosts to 200\$ where the remaining 50\$ after the 150\$ donation to societies is paid to the tutor.

Motion 2021-11 is amended.

20210616-12: Remi, seconded by Kim, motions to amend motion 11 to say “we can’t pay students directly 50\$ to student acting as a tutor and for certain reason, we can’t just give liquidity to students so I propose to give them a 50\$ gift card of their choice”

Motion 2021-12 is passed in unanimity

Sierra: “this is a question for Remi, will this be included in summer 1 crash courses?”

Remi: “because we didn’t state a date for this motion, my understanding is that it will be applied the second the minutes for this BOD are approved”

Kim - pinkie: “I feel like this might not be fair since this depends when we will have our next BOD and if it will affect all crash course tutor of summer 1”

Sierra: “i’m not sure if we can do motions that affect in the past and some crash courses have already been done”

Kim Dera: motion to include summer 1 tutors for the 50\$ gift card compensation?

20210616-13: Kim, seconded by Erman, motions to amend motion 11 to include tutors from summer 1 and make it effective for crash courses for Summer 1 2021 onward

Motion 2021-13 is passed in unanimity

Motion 2021-11 is passed in unanimity

6.7 External Committee Policy (10min)

Mason: I will start by sharing my screen. I’d like to put forth a new external committee. In previous years, we observed that the ECA had 2 main revenue



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streams: external sources (ie: companies) and internal from concordia organisations like CSU, CUAU, etc.

So these 2 revenue streams will be better controlled if we had 2 separate directors, one for each revenue stream, forming an external committee. Both directors will report back to me, the VP external.

20210616-14: Mason, seconded by Kayla, motions to put on forth the External Committee Policy

Motion 2021-14 is passed in unanimity

6.8 Appointment of Directors External Committee Policy (10 min)

Mason conducted interviews and now that the policy has been enacted, would like to appoint directors of the committee.

20210616-15: Mason, seconded by Kayla, motions to appoint Aly Mhd Adel - Director of Internal Sources of Revenue and Faiqa Nissar- Director Of External Sources of Revenue

Motion 2021-15 is passed in unanimity

6.9 Presentation of the Engineering Games Summer Budget (10 min)

20210616-16: Remi, seconded by Bryan, motions to close session

Motion 2021-16 is passed in unanimity

Remi: In a closed session, I proposed the budget proposals submitted by different associations to the BOD and went through each of the lines of the proposed budgets and the amounts proposed to give them.

20210616-18: Remi, seconded by Erman, motions to approve the EngGames budget.



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Motion 2021-18 is passed in unanimity

7.0 Presentation of the Society of Automotive Engineers Summer Budget(10 min)

20210616-17: Remi, seconded by Erman, motions to table the SAE budget.

Motion 2021-17 is passed in unanimity

7.1 Presentation of the Concordia Society for Civil Engineering Budget(10 min)

20210616-21: Remi, seconded by Elsa, motions to approve CSCE budget

Motion 2021-21 is passed in unanimity

7.2 Presentation of the Concordia University Building Engineering Society Budget (10 min)

20210616-19: Remi, seconded by Rinad, motions to table the CUBES budget.

Motion 2021-19 is passed in unanimity

7.3 Presentation of the Concordia Society for Mechanical Engineering Budget (10 min)

20210616-20: Remi, seconded by Kim, motions to approve CSME budget

Motion 2021-20 is passed in unanimity



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7.4 Presentation of the Institute of Industrial and System Engineers Budget(10 min)

20210616-23: Remi, seconded by Erman, motions to approve IISE budget

Motion 2021-22 is passed in unanimity

7.5 Presentation of the Unmanned Aerial Vehicle Budget (10 min)

202106-22: Remi, seconded by Rinad, motions to approve the UAV budget

Motion 2021-22 is passed in unanimity

7. ANNOUNCEMENTS & VERBAL REPORTS

Kayla: We got bank account access, we can finally see the amounts in our banks. Team bonding might be coming up.

Amy: n/a

Bryan: So far, I contacted beach club but we are waiting on a response from them. We are doing interviews for the frosh committee members. We are looking for parks/bars for the pub crawl and the party outside.

Hamza: n/a

Elsa: n/a

Erman: I will create application forms for the Troitsky team and contact sabrina to share it.

Joan: n/a

Kim: n/a

Marina: n/a

Mason: With my 2 directors officially appointed, we will start working on sponsorship packages

Rinad: n/a

Sabrina: n/a



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Sierra: n/a

Remi: We started writing reimbursements.

Kayla, seconded by Kim, motions to adjourn the meeting.

Meeting adjourned at 11:38