



Board of Directors Meeting

Wednesday, October 3rd, 2018

EV1.162, Concordia University, Montreal, Canada

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ATTENDANCE

| Name | Role | Present |
|-------------------------|---|---------|
| vacant | Chairperson of the board | |
| vacant | Secretary to the board | |
| Constantina Roumeliotis | President | X |
| Felix Lalande | Vice-President of Academic Affairs | X |
| Itamar Keren | Vice-President of Competitions | X |
| Amin Bouabdellah | Vice-President of External Affairs | X |
| Rabby Oliuddin | Vice-President of Financial Affairs | X |
| Alex Stojda | Vice-President of Internal Affairs | X |
| Alec Adub | Vice-President of Marketing & Communications | X |
| William Bergamin | Vice-President of Social Affairs | X |
| vacant | Building, Civil and Environmental Engineering (BCEE) Representative | |
| Thomas Gauvin | Computer Science & Software Engineering (CSSE) Representative | X |
| James Mariotti Lapointe | Electrical & Computer Engineering (ECE) Representative | X |
| Manon Maistre | Mechanical & Industrial Engineering (MIE) Representative | X |
| Jeewan Jyot Singh | Independent Representative | X |
| Karla Vasquez | Independent Representative | X |
| Arravein Ponnudurai | Sage | X |
| Christopher Gallo | Sage | X |



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SUMMARY OF MOTIONS

| Motion | Motion | Result |
|-------------|--|--------------------|
| 20181003-01 | VP Social, seconded by VP Academic, motions to nominate Phil Laguë as Academic Director for the 2018-2019 academic year | Unanimity |
| 20181003-02 | VP Competitions, seconded by MIE Rep, motions to nominate Aaqil Gaffoor as External Director for the 2018-2019 academic year. | Unanimity |
| 20181003-03 | President, seconded by VP Finance, motions to nominate Sam Driver as Building, Civil and Environmental Engineering Representative for the 2018-2019 academic year | Elected by 9 votes |
| 20181003-04 | President, seconded by VP Internal, motions to approve all the society budgets as presented for the 2018-2019 academic year | Passed |
| 20181003-05 | CSSE Rep, seconded by Independent Rep Jeewan, motions to table motion 20181003-04 . | Defeated |



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1. PROCEDURES

1.1. Opening of the meeting

Meeting opened at 20:03

1.2. Appointment of the Chair

VP Social, seconded by VP Marketing, motions to appoint Mehdi as chair for this meeting of the Board of Directors and for the 2018-2019 Academic Year

Passed in unanimity

1.3. Appointment of the Secretary

VP Internal, seconded by VP Competitions, motions to appoint Noemi as secretary for this meeting of the Board of Directors and for the 2018-2019 Academic Year

Passed in unanimity

1.4. Approval of the Agenda

VP External, seconded by VP Social, motions to approve the agenda for this meeting of the Board of Directors

Passed in unanimity



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2. EXTERNAL PRESENTATIONS

2.1. Phil Laguë (Academic Director)

He explained his academic background and his motivation.

Question: VP Internal: Why apply now and not earlier on in your academic career?

Phil: I didn't know I could be a director while being in another club.

2.2. Aaqil Gaffoor (External Director)

He explained his academic background and experience related to this post. He is in Co-op. Bombardier project management. 2nd year in Mechanical Engineering.
Questions:

President: Why interested in External Director?

Aaqil: I want to get involved. He meet Amin and was interested in the post.

VP Internal: Being in Space Concordia, how can you be impartial by being in two parties without favouring the society?

Aaqil: I will make sure to be impartial.

President: ECA and dodgeball partnership possible?

Him: For sure!

VP Social: What kind of deals do you think you could help us secure?

Aaqil: Sponsorship with Bombardier

2.3. Nathaniel Posesorky (Civil Representative)

2nd year in Civil Engineering. He presented himself according to his strong assets. He does Youtube videos for his program (Calculus 3, 4, etc). He works 4 jobs at the moment. He has a lot of experience. Director for Sponsorships at CSCE raising funds for competitions.

Questions:



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VP Internal: Working 4 jobs, hands full, how do you plan you can execute this position to its full potential? How do you plan to manage the time?

*Nathaniel: The army trained me to do a lot of things in a limited amount of time. I work 4 jobs, 2 classes, 8 hours of sleep, I manage very well my time and that's why I want to be involved. *He explained his scheduling**

Sage Christopher & VP academic entered at 20:21

VP Internal: What are your other suggestions for students who struggle?

Nathaniel: I have been tutoring for 6 years. Students can see my videos for an explanation.

CSSE rep: What do you expect to do? How do you see do your job as Civil Engineering?

Nathaniel: I find that I am such a social guy, I will not struggle that much in knowing students. As far I am concerned with my job as a Director, I will be able to address their issues or concerns fairly well.

CSSE rep: Are you aware of the meetings of Faculty? Nathaniel: I have a lot of free time.

CSSE rep: Meetings are during the school day. I have to miss work to go to a Faculty or group meeting. So will your job will enable you to go to these meetings? Nathaniel: My job is very flexible. My internship is ending in December. I am not worried about the time management.

2.4. Sam Driver (Civil Representative)

Motivation: grew up in a small town, where Bombardier started. He likes building treehouses and so he went into Civil Engineering. He explained how he felt starting Concordia and how much he appreciated how people treated him at University. Meeting interesting, passionate people.

Questions

CSSE rep: What do you envision your role as Civil Rep? What do you bring? What would the job consist of?

Sam: First steps, I feel like it will be learning the ropes. Communication between administration and students, I would want to target and try to close that gap.

CSSE rep: Aware of Faculty meetings? Are you in Co-op? Because does your job allow to be missed twice a month? Sam: Yes. Yes because my job is very flexible. My boss understand.



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VP External: Do you have some goals, do you have target steps? Sam: I would like to try a free student tutoring center.

CSSE rep: You mentioned you were in new environment, do you have any idea on what project or event you could create to alleviate the pain of making connections? Sam: First class was to present ourselves. So I would like to

VP Marketing: Why did you not apply for the first time? I know you said you were go to classes or events to close the gap between faculty and students, and it is hard. Do you have any other ideas?

Sam: I was not aware of it. It's true it would be easier if I was full time student.

VP Competitions: Your job is until December?

Sam: Yes, it is Co-op.

Sage Arravein: Usually representative knew some issues, have you heard more recent problems?

Sam: I did not hear any problems. I think Powerpoint should not be used to teach programming but computers.

3. APPOINTMENT OF POSITIONS

3.1. Appointment of Academic Director

Motion 20181003-01: VP Social, seconded by VP Academic, motions to nominate Phil Laguë as the Academic Director for the 2018-2019 academic year

Discussion:

VP Academic: improvement, organization, logistics on the day of. He is a great person for that because he is great at organizing and calming everyone down.

VP Social: I completely understand that. During Frosh he volunteered the most.

Motion 20181003-01: Passed in unanimity



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3.2. Appointment of External Director

Motion 20181003-02: VP Competitions, seconded by MIE Rep, motions to nominate Aaqil Gaffoor as the External Director for the 2018-2019 academic year

Discussion:

VP Internal: Envision of role

VP External: There is a lot of times I won't be able to be physically at school. He will help by meeting people at school and partnerships and emails. Assisting me in events.

CSSE Rep: I worked with him in Co-op. "He is on fleek".

MIE Rep: He is very hard working, tutor, very nice guy.

VP External: He wakes up at 5 AM every morning

VP Social: You want him to manage the emails, does he have experience with emails?

VP External: It's a matter of following a certain format, structure.

Motion 20181003-02: Passed in unanimity

3.3. Appointment of Civil Representative

VP Internal, seconded by President, motions to move to a closed session for the discussion of this topic.

Motion: Passed in unanimity

The closed session started at 8:45

The closed session closed at 9:13



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Motion 20181003-03: President, seconded by VP Finance, motions to vote on the candidates Nathaniel Posesorky and Sam Driver for the position of Building, Civil and Environmental Engineering Representative for the 2018-2019 academic year

Motion 20181003-03:

Vote summary

Sam Driver: 9

Nathaniel Posesorky: 1

Abstain: 5

Sam Driver is elected to the position

4. NEW BUSINESS

4.1. Approvalment of Societies' budgets

Detailed discussion of each society budget presented:

VP Internal left at 9:17

VP internal came back at 21:18

VP External left at 21:18

VP External came back at 21:21

AHS

VP Finance: a little higher budget than before because of new initiatives. Capstone / Society competition project and initiative the association is taking. They are building a prototype drone in the UK. They are receiving funding but it does not reflect on our chart. They will integrate the CAPS project to the association project.

Independent Rep Jeewan: They will represent Concordia University.

CSSE Rep: Can you have the total amount of funding they are getting?



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Chair: In the interest of time, we will limit the discussion to 3 minutes per society.

VP Finance: Society gets a budget depending on how well they are doing, how active they are.

Sage Arravein: Excel file present old budget given to have an idea of what was given before and what we are deciding now.

CSCE

CSSE Rep: Since we only 2017 budget, could you add a total a budget of 2017, 2018.

CSSE Rep is consulting the Excel sheet for further questions.

CSME

CSSE Rep: Reason from \$500 to \$2.5K

VP Finance: Because they have a free service to students and need equipment funds

MIE Rep: Every time they sell a hoodie, they would give ECA 25\$ per hoodie sold. No budget for this?

VP Finance: If you do not see a line, they did not request it

VP Academic: what would the total be?

VP internal: It is ticket sales and not budget.

MIE Rep: They want to do inventory.

VP Finance: No because they did not request it.

MIE Rep: But ECA would gain benefits by the sales

VP Internal: It is a private project and this should be discussed with the association and VP Finance, since it was not requested in the budget.

CUBES

VP Academic: No budget and no explanation for ASP.

VP Finance: This year they did not give me any breakdown.

VP Academic: Is it specifically for their members?

VP Finance: For everyone



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President explained how the meeting next week will present the budget and if there is any modifications to do it, what steps will be taken.

Sage Arravein: CSCE has it this year. ASP Co-op may have it too. CUBES wanted to take care of students that could not attend the other ASP last year.

EngGames

VP Finance: EngGames asked basic budget. They still have money from sponsorships.

VP Academic: The Engineering Games costs a lot to attend with just the ticket. Especially if it is outside Montreal. It is a competition involving Concordia students, is there any reason we do not fund it?

VP Finance: We do not pay for busses / transportation.

EWB

President: what is the Hello 2030?

VP Finance: Speaker, conference, but the breakdown was not clear. They asked for \$5K with no detailed reason so no budget for it.

Sage Arravein: They did the same last year because they did not do a breakdown and had to meet one to one with VP Finance last year.

HackConcordia

VP Finance: Just the basics, they host one big competition a year, self sustaining. I decided to give them a little more.

CSSE: Why not \$3k?

VP Finance: They ask for this amount but their events is more or less self-sustaining and they make money off their events through sponsorships. I know for a fact they do not need the entire \$3K.

VP Social: It is a good thing we increased it. It is one of the biggest Hackathon and one of the most popular in Montreal.

IEEE

President: Why Winter tutorials have different budgets?

VP Finance: Because more students show to the basic tutorials.

CSSE Rep: Why did we reduce the budget of Fall Soldering from 600 to 300\$.



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VP Finance: I looked at last year breakdown and they did not spend the \$600 so I decided to give them less.

Independent Rep: What is the McNaughton center?

VP Internal: McNaughton center is named General McNaughton, one of Canada's most distinguished electrical engineers, it's IEEE Concordia's lab in the B-Annex.

VP Finance: they had some major repair to do. What they need money for is none essential upgrades therefore they got less.

IISE

VP Internal: What's the breakdown for the cost of \$10K for the national conference 2019

VP Finance: The \$3K is covering for the basic assets but they have good sponsorships to cover the rest.

VP Competitions: Why the speaker series has no budget?

VP Finance: They did not give any breakdown for it.

QEC

VP Finance: We will allocate more next year depending on their performance.

President: Do we cover memberships for other associations?

VP Finance: No

VP Internal: They are currently in an probation state so their budget will be further analyzed.

President also clarified their situation and their budget.

SAE

VP Finance: They ask for a lot of money but in fact, those numbers are not accurate therefore we deal with general terms.

VP Academic: How can they have a negative starting budget?

VP Finance: SAE has a negative starting budget. It is not abnormal for them to be in deficit. They usually pay us back at the end of the year. They are such a big association that their sponsorships will pay off.

VP Academic: Brand new coordinators and so they are reforming the teams.



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VP Academic: Do we take into account the expenses of other teams? Like we give more to Aero than Electric.

VP Social: I talked to Electric and they were reusing the parts of the old project.

VP Finance: We cut down Baja because they did not need much.

Space Concordia

CSSE Rep: Can you clarify the budget differences?

VP Finance: I checked last year breakdown, I decided to change some changes.

VP Academic: The breakdown must be exactly how they spent their budget?

VP Finance: yes, the money we allocate can only be spent on the line items its given to. Also, they have sponsors.

Independent Rep: Isn't it worth ECA name in that conference?

VP Finance: They would not allow us to do that

UAV

VP Social: what are the poutine events?

President: They have events in Winter for that where you can get poutine.

CSSE: IARC is given \$1K?

VP Finance: It is a new event and so I have no basis to give them the budget they asked. Therefore, if they want it to happen, they need to find sponsorships.

Independent Rep: MECH kit?

VP Academic: Students are going to need to buy it for classes therefore it is easier for them to buy it with them.

WIE

VP Finance: It was a bit weird, when they submitted their budget. They did not request much this year and so budget is lower.

VP External: They are planning a lot of things with external parties and they are diversifying.

SCS

CSSE Rep: Where is the budget for SCS?

VP Finance: Their budget got lost in my emails, I will prepare it in the same



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format as the others presented today and send it for an email vote later this week.

Discussion on approving the budget:

CSSE: Regarding the procedure of voting on a budget, these events we should have a bulk part on how many students they impact.

VP Internal: Basing budget on number of students involved, it is really hard to do. You can't know how many students will show up to an event. That is why we have to budget on precedent and the strategic planning documents they submit.

MIE Rep: You can't say how many exactly but we should have a range of students involved.

VP External: Number affected, memberships, more information about it.

VP Social: We shouldn't be based on students involvement because it will kill some societies.

CSSE: We should not have more information about membership?

VP Social: We shouldn't look at it only, we are not a company, we are students. Involvement can change for X amount of reasons and so budget should not be limited to the turn up of students.

VP Internal: It is really hard to based on how people are impacted by something and who is involved in it. How can a society prove how many students are impacted by an event/project? We have to be objective and not subjective.

VP Competitions: I do not think there is a way to qualify impact. These societies will die if we do not inject money for them to impact Concordia students today and later on. There is no metric that can impact. It is more about initiatives and how they could impact some students.

ECE Rep: I think it can be submitted in an objective way. Societies are just copying their last budget so they can still get the same budget. Therefore it would be good to have a certain range of people involved. Our opinions are not objective.

CSSE Rep: We want to be more objective to make better decision. Gathering more information would provide more knowledge and ways to measure that involvement. To based ourselves on what was done last year is not a good way to make future decisions.

Sage Arravein: ECA does have this information. The process is there internally, using the strategic planning document.



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Motion 20181003-04: President, seconded by Internal VP, motions to approve the budgets *presented* for all active societies as well as the tentative budget for QEC, for the 2018-2019 academic year.

Motion 20181003-05: CSSE Rep, seconded by Independent Rep Jeewan, motions to table the motion.

VP Internal, seconded by President, motions to vote.

Motion 20181003-05:

Vote summary

In Favor: 1

Against: 9

Abstain: 5

Motion is **defeated**

Return to Motion 20181003-04:

Vote summary

In Favor: 13

Against: 0

Abstain: 2

Motion is **passed**



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5. ANNOUNCEMENTS & VERBAL REPORTS

Sage Arravein, seconded by VP Internal, motions to adjourn the meeting.

CSSE Motions to vote, seconded by Jeewan Independent Rep.

CSSE repeals his motion

Meeting adjourned at 23:08