



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

1. ATTENDANCE	2
2. SUMMARY OF MOTIONS	3
3. PROCEDURES	4
3.1. Opening of the meeting	4
3.2. Approval of the Chair	4
3.3. Approval of the Secretary	4
3.4. Approval of the Agenda	4
3.5. Approval of Previous BOD's Minutes	4
4. EXTERNAL PRESENTATIONS	5
4.1. Interview of the Troitsky Executive Committee	5
5. RETURNING BUSINESS	7
N/A	7
6. NEW BUSINESS	7
6.1. [ECA] BOD Attendance	7
6.2. [ECA] Incomplete Meeting Minutes	8
6.3 [ECA] Honorariums of 2020/2021 ECA Members	9
6.4 [ECA] Yearly Budget	9
6.5 [GCES] Review resolution passed at council	9
6.6 [Space Concordia] Follow-up on the demands	10
6.7 [Troitsky] [Troitsky] Appointment of Director of Sponsorships for Troitsky Executive Team	10
6.8 [Troitsky] Appointment of Director of Technology for Troitsky Executive Team	11
6.9 Appointment of Director of Communications for Troitsky Executive Team	11
7. ANNOUNCEMENTS & VERBAL REPORTS	11



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

1. ATTENDANCE

Name	Role	Present
<i>Donya Mesghin</i>	Chairperson of the board	x
Kimiya Derakhshani	Secretary to the board	x
Kayla Charky	President	x
Kimiya Derakhshani	Vice-President of Internal Affairs	x
Remi Jonathan Choquette	Vice-President of Financial Affairs	x
Mason Morrill	Vice-President of External Affairs	x
Sierra Campbell	Vice-President of Academic Affairs	x
Erman Akman	Vice-President of Sports and Competitions	x
Sabrina Dubreuil	Vice-President of Marketing & Communications	x
Bryan Catudal	Vice-President of Social Affairs	
Elsa Younes	Building, Civil and Environmental Engineering (BCEE) Representative	x
Aimee N.	Computer Science & Software Engineering (CSSE) Representative	x
Rinad Saleh	Electrical & Computer Engineering (ECE) Representative	x
Joan Afif	Mechanical & Industrial Engineering (MIE) Representative	x
Hamza Kanchwala	Independent Representative	x
Julia	Sage	
Marina	2nd independent rep	x



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

2. SUMMARY OF MOTIONS

Motion	Motion	Result
20211002-01	Motion that regarding previous meetings attendance discrepancies will be ignored, moving forward to be considered present you must be present at roll call and if you leave the meeting mid way without justified notice or missing verbal announcement points without a reason you are considered as absent. The chairperson must give approval for them to leave.	Passed in unanimity
20211002-02	Motion to amend 20211002-01 to regarding previous meetings attendance discrepancies will be ignored, moving forward to be considered present you must be present at roll call and if you leave the meeting mid way without justified notice or missing verbal announcement points without a reason you are considered as absent. The chairperson must give approval for them to leave. Also it's mandatory to keep your camera on during virtual meetings to be considered as present unless under special circumstances that would need the approval of the chairperson.	Passed in unanimity
20211002-05	Motion to approve the annual budget for the academic year 2021-2022 which will be included in the appendix of the meeting minutes.	Passed in unanimity
20211002-06	Motion to pass the advisory motions in regards to GCES becoming an ECA society.	Passed in unanimity
20211002-08	Motion to send another letter to space concordia including their extended probation conditions.	Passed in unanimity
20211002-10	Motion to appoint Ju-Young Kim as a director of	Passed in unanimity



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

	Sponsorships for troitsky.	
20211002-11	motions to appoint Nora Kasem as a director of technology for troitsky.	Passed in unanimity

3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 20:06

3.2. Approval of the Chair

Erman, seconded by Elasa, motions to appoint Donya as chair for this meeting of the Board of Directors.

Passed in unanimity

3.3. Approval of the Secretary

Joan, seconded by Erman, motions to appoint Kimiya as secretary for this meeting of the Board of Directors.

Passed in unanimity

3.4. Approval of the Agenda

Erman, seconded by Marina, motions to approve the agenda.

Passed in unanimity

3.5. Approval of Previous BOD's Minutes



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

Erman, seconded by Elsa, motions to table approval of the previous BOD's minutes.

Passed in unanimity

4. EXTERNAL PRESENTATIONS

4.1. Interview of the Troitsky Executive Committee

4.1.1. Interview of Ju-Young Kim for Troitsky Executive Committee

Erman: can you please give us a brief introduction of yourself

Ju-Young: I'm a second year Mechanical student, I'm currently part of space concordia rocketry team, currently in montreal and doing an internship for fall

Erman: how many hours can you give to this position?

Ju-Young: not really sure maybe 3-5 hours min

Erman: why are you interested in the position you applied for? And do you have any previous competition experience?

Ju-Young: Since troitsky is about bridges I'm very interested in that and I have participated in engcomms competitions, I was also part of the SAE for a short period of time

Gloria: Have you worked on sponsorships previously?

Ju-Young: In space concordia's rocketry team currently we're looking for sponsorships

Gloria: As for the director of technology position, have you done any streaming before?

Ju-Young: No but I've worked with CAD and C++ before

Gloria: have you ever managed a website or edited videos?

Ju-Young: No but I have used windows movie maker

Gloria: how would you advertise troitsky on social media?

Ju-Young: see what students are interested in and post about that on popular platforms



Board of Directors Meeting

Sat, Oct 2nd, 2021

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Erman: Just out of your head right now do you know a company that could be a potential troitsky sponsor?

Ju-Young: yes maybe PCL and another infrastructural company in Alberta

4.1.2. Interview of Nora Zaid Kassem for Troitsky Executive Committee

Erman: can you please give us a brief introduction of yourself

Nora: I'm a second year Building Eng student, I'm currently part of the formula 1 team and I have 5 courses for this fall

Erman: how many hours can you give to this position?

Nora: Probably 8-10 hours a week

Erman: why are you interested in the position you applied for? And do you have any previous competition experience?

Nora: I have previous experiences working with software and hardwares that could be handy, I can also handle CAD software. Since I'm currently studying building engineering I would like to be involved in this committee. I'm also the VP social of CUBES I'm also part of the UAV I've also participated in some programming competitions back in high school

Gloria: Are you comfortable with both English and french?

Nora: yes

Gloria: Have you done anything related to sponsorships in the past?

Nora: no

Gloria: Have you previously used a streaming platform and have you used editing softwares for editing videos and have you previously managed a website?

Nora: Yes I've used microsoft video editor

Erman: how would you advertise troitsky on social media?

Nora: I'd focus on the students and their interests



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

4.1.3. Interview of Cyrian Kêdowidé for Troitsky Executive Committee

Cyrian did not show up

Erman: after our discussions we concluded that we did not find the most fitting application therefore there is no conclusion

5. RETURNING BUSINESS

N/A

6. NEW BUSINESS

6.1. [ECA] BOD Attendance

Donya: how does the BOD feel about attendance for people that are coming into the BOD but leaving mid meeting and they are not present for the verbal reports.

Mason: I think we don't need to go back and decide on past occurrences but maybe in the future we can have more clear policies on this matter

Kimiya: what if we add a mid meeting roll call?

Sierra: I don't think that's going to be enough people will have to be present for both the roll call

Elas: it's a good idea to ask everyone to have their cameras on

Erman: If someone needs to leave mid meeting they can put a 1 in the chat and let the chair know that that's the case

Kimiya: even for the previous meetings would it be possible to see when each member has left the meeting?

Donya: No unfortunately the logs doesn't show that

Kayla: From now on it should be all cameras on unless you have a valid reason and if you don't make it to the verbal report you should be considered as absent. If someone at the beginning of the meeting mentions that they have to leave the meeting early because of a justified reason that's ok or they can put a 1 in the chat and say that they're leaving with a reason.



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

20211002-01: Kim, seconded by Erman, motions that regarding previous meetings attendance discrepancies will be ignored, moving forward to be considered present you must be present at roll call and if you leave the meeting mid way without justified notice or missing verbal announcement points without a reason you are considered as absent. The chairperson must give approval for them to leave.

Motion 20211002-01 is passed in unanimity

Kayla: Do we want to add that they need to have their cameras on?

Remi: we can leave it to the chairperson to decide if they're reasoning for having their camera off is acceptable or not

Elsa: there is a possibility that if they are in public with their camera on they might not be focusing on the meeting.

20211002-02: Elsa, seconded by Mason, motion to amend 20211002-01 to regarding previous meetings attendance discrepancies will be ignored, moving forward to be considered present you must be present at roll call and if you leave the meeting mid way without justified notice or missing verbal announcement points without a reason you are considered as absent. The chairperson must give approval for them to leave. Also it's mandatory to keep your camera on during virtual meetings to be considered as present unless under special circumstances that would need the approval of the chairperson.

Motion 20211002-02 is passed in unanimity

6.2. [ECA] Incomplete Meeting Minutes

Kayla: It has been very difficult to get updates and answers from the current secretary, there has been outstanding meeting minutes for the last 3 meetings and it's in our power to vote the individual out since she is not doing a good job and lacks proactiveness.

20211002-03: Kayla, seconded by Elsa, motions to remove Haya Hakim from the secretary of the ECA.

Remi motions to vote



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada
10 votes for the motions

The motion 20211002-03 passes by majority of the vote.

6.3 [ECA] Honorariums of 2020/2021 ECA Members

Siera: I wanted to ask for an update regarding this, we also filled the form last week.

Remi: For the honorariums I'm trying to chase down people and contact them, the date depends on when the checks that Hanna wrote will expire. It should be ready for the coming weeks.

6.4 [ECA] Yearly Budget

20211002-04: Remi, seconded by Erman, motions to close session.

Motion 20211002-04 is passed in unanimity

Kayla: In the closed session we went through the budget lines provided by VP finance for the yearly budget.

20211002-05: Kayla, seconded by Sierra, motion to approve the annual budget for the academic year 2021-2022 which will be included in the appendix of the meeting minutes.

20211002-05 is passed in unanimity

6.5 [GCES] Review resolution passed at council

Kayla: GCES was approved as a society by the advisory council and all other societies are ok to approve them as well.

Remi: GCES said they were expecting to get a budget of 4000 dollars. I think it's a reasonable amount as we can see other societies also do agree that this will affect their budgets.



Board of Directors Meeting

Sat, Oct 2nd, 2021

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20211002-06: Sierra, seconded by Erman, motions to pass the advisory motions in regards to GCES becoming an ECA society.

Motion 20211002-06 is passed by unanimity

6.6 [Space Concordia] Follow-up on the demands

Kayla: So what should we do regarding the Space's situation?

Mason: Has there been any progress in the demands that have been given to them?

20211002-07: Mason, seconded by Kayla, motions to close the session.

Motion 20211002-07 is passed by unanimity

Erman: During the closed session we discussed the current situation of space concordia regarding the probation requirements that we have given them that were outlined in the probation letter that was sent out earlier and it was decided to send them another letter with detailed requirements for an extended probation.

20211002-08: Mason, seconded by Elsa, motions to send another letter to space concordia including their extended probation conditions.

Motion 20211002-08 is passed by unanimity

6.7 [Troitsky] Appointment of Director of Sponsorships for Troitsky Executive Team

20211002-09: Erman, seconded by Elsa, motions to close the session.

Motion 20211002-09 is passed in unanimity

Erman: During the closed session we talked about the candidates and their applications.



Board of Directors Meeting

Sat, Oct 2nd, 2021

Google Meet, Concordia University, Montreal, Canada

20211002-10: Erman, seconded by Marina, motions to appoint Ju-Young Kim as a director of Sponsorships for troitsky.

Motion 20211002-10 is passed in unanimity

6.8 [Troitsky] Appointment of Director of Technology for Troitsky Executive Team

20211002-11: Erman, seconded by Elsa, motions to appoint Nora Kasem as a director of technology for troitsky.

Motion 20211002-11 is passed in unanimity

6.9 Appointment of Director of Communications for Troitsky Executive Team

20211002-12: Erman, seconded by Mason, motions to remove point 6.9

Motion 20211002-12 is passed in unanimity

7. ANNOUNCEMENTS & VERBAL REPORTS

Erman, seconded by Elsa, motions to adjourn the meeting.

Meeting adjourned at 11:00



Board of Directors Meeting

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