



Emergency Board of Directors Meeting

Saturday, August 15th, 2020

Google Meet, Concordia University, Montreal, Canada

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1. ATTENDANCE

Name	Role	Present
David Ronci	President & Chairperson of the board	X
Adrienne Digo	Secretary to the board	X
Kimiya Derakhshani	Vice-President of Internal Affairs	X
Hanna Lee	Vice-President of Financial Affairs	X
Isabelle Bacon	Vice-President of External Affairs	X
Amanda Morgan	Vice-President of Academic Affairs	
Kayla Charky	Vice-President of Sports and Competition	X
Ariane Drouin	Vice-President of Marketing and Communications	
Jonathon Fisch	Vice-President of Social Affairs	X
Marissa Proffetto	Director of Marketing	X
Sierra Campbell	Building, Civil and Environmental Engineering (BCEE) Representative	X
Zafir Khalid	Computer Science and Software Engineering (CSSE) Representative	X
<i>To be elected</i>	Electrical and Computer Engineering (ECE) Representative	
Manon Maistre	Mechanical & Industrial Engineering (MIE) Representative	
Tharushi Rathnayaka	Independent Representative	X
Zach Bys	Independent Representative	X
Rabby Oliuddin	Sage	X
Julia Levantian	Sage	X



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2. SUMMARY OF MOTIONS

Motion	Motion	Result
20200815-01	To have a closed session.	Passed in unanimity
20200815-02	To open the session.	Passed in unanimity
20200815-03	To appoint Michael as ECE Representative.	Passed in unanimity
20200815-04	To approve the frosh budget.	Passed in unanimity
20200815-05	To have a closed session.	Passed in unanimity
20200815-06	To open the session.	Passed in unanimity
20200815-07	To appoint Luca as Chairperson of the board.	Passed in unanimity



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3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 9:06 AM

3.2. Appointment of the Chair

Hanna, seconded by Rabby, motions to appoint David as chair for this meeting of the Board of Directors.

Passed in unanimity

3.3. Appointment of the Secretary

Kayla, seconded by Jonathon, motions to appoint Adrienne as secretary for this meeting of the Board of Directors.

Passed in unanimity

3.4. Approval of the Agenda

Hanna, seconded by Kayla, motions to approve the agenda.

Passed in unanimity



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3.5. Approval of Previous BOD's Minutes

Kayla, seconded by Hanna, motions to approve previous BOD's minutes.

Passed in unanimity

4. EXTERNAL PRESENTATIONS

4.1. Potential Candidate for Chairperson

Kim left at 9:18 AM

David: Voice recording is sent to all your emails as it was an online vote. Since we're meeting him, we'll continue the online vote. I'm gonna send the email out again to the BOD so we can listen to it since his interview might be the same.

Kim entered at 9:20 AM

4.1.1. Luca Manolache

Interview began at 9:22 AM

Luca: I'm a Space Engineering student and an engineering gamer. I've been introduced to a lot of societies and was a frosh leader. The reason I've enjoyed my degree is because of the implications in societies and competitions. It all started because of frosh. EngGames, Space Concordia, Troitsky (in my first year), and Junior Design, are some of the things that I've done. I've loved the overall Concordia vibe because everybody helps everybody and we all want to succeed. Personally, I always try to have a positive vibe; I always try to make others smile. I think that's a good thing. I'm also a problem solver and a listener without regard to pride; to be a better teammate. I'm a sporty guy.



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Kayla: Why do you think you'd be a good chair?

Luca: I'm really organized. I don't know a lot about being a chairperson. I'm fun and serious. I do things to the fullest. I try my best and can be serious, especially when I do something.

Julia: Why do you want to be chair?

Luca: There is a person missing. It's more to help all the meetings and to give support.

Julia: Your job is to conduct the meetings and uphold all the rules. You need to be familiar with bylaws and make sure meetings go smoothly.

Luca: I've heard what Kayla told me about in terms of the overall position. If you guys have a more detailed explanation of things I would need to do.

Julia: You need to email everyone and schedule for meetings. When the meeting is approved, you need to send it. During meetings, explain Robert's Rules, conduct online votes, count the ballots during the meetings. Same thing for council meetings. In short, email and schedule meetings, and during meetings, conduct it.

Hanna: During the meetings, you need to make sure we don't derail off-topic.

David: You are a neutral body.

Daid: Okay.

Isabelle left 9:32 AM

4.2. Potential Candidate for ECE Rep

4.2.1. Michael Arrabien

Interview began at 9:36 AM

Michael: I'm 21. I'm in my third year in Computer Engineering. I'm in co-op. Internship at Bombardier. As for ECA events, I was a froshee and for my second year, I went back to frosh as a leader and I plan to go back. I participated in Eng week, Eng olympics and other Concordia events such as ConUHacks. I did



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Harvard and BostonHacks. I like to be involved. As for the position, I want to do this because I like to get involved and talk to fellow classmates. I've talked to electrical students as much as computer students. I can represent this faculty and try to listen to suggestions and bring them up in meetings.

Kayla: What do you think your role is on a day-to-day and main role?

Michael: I'd be responsible for representing ECE faculty. In charge of attending meetings, speaking to the faculty to see what they have to ask, recommendations on what to improve on; common issues. It's to represent the students.

Julia: Are you comfortable talking to professors and people who work in the faculty? You are really advocating for the people in the faculty.

Michael: There is no problem with that.

David: Any questions for us?

Michael: Can you give me an example of a task I'd be responsible for?

David: We have two reps here: Sierra and Zafir. Can you guys chime in to say what you guys did throughout the year?

Sierra: We have faculty meetings we attend. You are the student rep for your faculty. We also have department meetings too. You answer any questions students have, and in contact with your department chair. We want to have an orientation event in your department.

Micahel: Sounds good.

5. RETURNING BUSINESS

5.1. Appointment of ECE Representative

<p><u>20200815-01</u>: Kim, seconded by Hanna, motions to close the session.</p>
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Motion 20200815-01 is passed in unanimity



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20200815-02: Kayla, seconded by Hanna, motions to open the session.

Motion 20200815-02 is passed in unanimity

20200815-03: David, seconded by Kayla, motions to appoint Michael as ECE Representative.

Motion 20200815-03 is passed in unanimity

6. NEW BUSINESSES

6.1. Approval of Frosh Budget

Hanna shares screen via Google Meet

Hanna: This is the budget for this year. We're spending money on a Zoom subscription. We're gonna have a bigger swag since none of the events in-person are happening. We'll be saving a lot of costs (logistics, alcohol). We'll be using different platforms. \$400 Zoom subscription. We're thinking of \$20k for swag, \$10k for platforms for the different events. Any questions?

Kayla: Why is there the tickets and stuff-

Hanna: Don't worry about this part. I don't know if we're doing tickets.

Kayla: Are we charging for events or not?

David: I think Jonathan should answer.

Jon: I want to say no. I'm confident that we're gonna spend less than 10k on my end. If we can get away without charging tickets, I would risk it. It's online so I think people are being robbed. It'll encourage them, it'll be fun and boost as much participation.

David: No we're not charging tickets.



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Julia: The bottles that you intend to buy, are they soft plastic? Because they end up in garbage. We talked about a hard plastic mug in their swag bags so they can have their cup to bring.

Hanna: The swag details, Arianna has it. But this is what we're thinking. We could change the bottles to mugs. We'll tell Arianna about it.

20200815-04: Hanna, seconded by Jonathan, motions to approve the frosh budget.

Motion 20200815-04 is passed in unanimity

6.2. Appointment of Chairperson

20200815-05: Julia, seconded by Isabelle, motions to close the session.

Motion 20200815-05 is passed in unanimity

20200815-06: Kim, seconded by Kayla, motions to open the session.

Motion 20200815-06 is passed in unanimity

20200815-07: Julia, seconded by Rabby, motions to appoint Luca as Chairperson of the board.

Motion 20200815-07 is passed in unanimity



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7. ANNOUNCEMENTS & VERBAL REPORTS

Sierra: We're doing work for Troitsky. We have our to-do list and getting stuff done.

Kim: Working on frosh website.

Julia: David asked me to work on an etiquette document for the frosh events.

David, seconded by Kayla, motions to adjourn the meeting.

Meeting adjourned at 9:48 AM