



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

1. ATTENDANCE	3
2. SUMMARY OF MOTIONS	4
3. PROCEDURES	5
3.1. Opening of the meeting	5
3.2. Appointment of the Chair	5
3.3. Appointment of the Secretary	5
3.4. Approval of the Agenda	5
3.5. Approval of Previous BOD's Minutes	6
4. EXTERNAL PRESENTATIONS	6
4.1. Interviewing & Selection of the Vice-President of Social Affairs and Vice-President of Marketing	6
4.1.1. Chloe Law (for VP Social)	6
4.1.2. Bryan Catudal (for VP Social)	8
4.1.3. Isabelle Crepeau (VP Social)	9
4.1.4. Ribelle	11
4.1.5. Alvi	11
4.1.6. Camille Grenade (for VP Marketing and VP Social)	11
4.1.7. Akshit Beniwal (for VP Social and VP Marketing)	13
4.1.8. Sabrina Dubreuil (for VP Academics, Social, and Marketing)	14
4.1.9. Aly	16
4.1.10. Elsa Younes (for VP Social)	16
4.2. Interviewing and Selection of the Vice-President of Academics of the Association	18
4.2.1. Tharushi Rathnayaka	18
4.2.2. Sierra Campbell	20
4.2.3. Hamza Kanchwala	21
4.2.4. Sadik	23
4.2.5. Aimee	23
4.2.6. Afroza	23
5. RETURNING BUSINESS	24



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

5.1 N/A	24
6. NEW BUSINESS	24
6.1. Disclosure of Relationship of the President and VP Finance	24
6.2. Office Manager	24
6.3. CSU Councillors Vote at ECA Council	25
7. ANNOUNCEMENTS & VERBAL REPORTS	27



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

1. ATTENDANCE

Name	Role	Present
Adrienne Digo	Secretary to the board	X
Kayla Charky	President & Chairperson of the board	X
Kimiya Derakhshani	Vice-President of Internal Affairs	X
Remi Jonathan Choquette	Vice-President of Financial Affairs	X
Mason Morrill	Vice-President of External Affairs	X
<i>Vacant</i>	Vice-President of Academic Affairs	
Erman Akman	Vice-President of Sports and Competitions	X
<i>Vacant</i>	Vice-President of Marketing & Communications	
<i>Vacant</i>	Vice-President of Social Affairs	
<i>Vacant</i>	Building, Civil and Environmental Engineering (BCEE) Representative	
<i>Vacant</i>	Computer Science & Software Engineering (CSSE) Representative	
<i>Vacant</i>	Electrical & Computer Engineering (ECE) Representative	
<i>Vacant</i>	Mechanical & Industrial Engineering (MIE) Representative	
<i>Vacant</i>	Independent Representative	
<i>Vacant</i>	Sage	
David Ronci	Outgoing President	X
Ariane Drouin	Outgoing Vice-President of Marketing & Communications	X
Isabelle Bacon	Outgoing Vice-President of External Affairs	X
Amanda Morgan	Outgoing Vice-President of Academic Affairs	X



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

2. SUMMARY OF MOTIONS

Motion	Motion	Result
20210512-01	Motion to approve the Office Manager's salary of \$21.40	Passed in unanimity
20210512-02	Motion to close session	Passed in unanimity
20210512-03	Motion to appoint Bryan Catudal as VP Social	Passed in unanimity
20210512-04	Motion to open session	Passed in unanimity
20210512-05	Motion to close session	Passed in unanimity
20210512-06	Motion to appoint Sabrina Dubreuil as VP Marketing	Passed in unanimity
20210512-07	Motion to open session	Passed in unanimity
20210512-08	Motion to look into the Composition of ECA Council to include the CSU GCS councillors as voting members.	Passed in unanimity
20210512-09	Motion to close session	Passed in unanimity
20210512-10	Motion to appoint Sierra Campbell as VP Academics.	Passed in unanimity
20210512-11	Motion to open session	Passed in unanimity



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 6:05 PM

3.2. Appointment of the Chair

Erman, seconded by Mason, motions to appoint Kayla as chair for this meeting of the Board of Directors.

Passed in unanimity

3.3. Appointment of the Secretary

Erman, seconded by Kim, motions to appoint Adrienne as secretary for this meeting of the Board of Directors.

Passed in unanimity

3.4. Approval of the Agenda

Remi, seconded by Erman, motions to approve the agenda.

Passed in unanimity



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

3.5. Approval of Previous BOD's Minutes

Kim, seconded by Remi, motions to approve the previous BOD's minutes.

Passed in unanimity

4. EXTERNAL PRESENTATIONS

4.1. Interviewing & Selection of the Vice-President of Social Affairs and Vice-President of Marketing

4.1.1. Chloe Law (for VP Social)

Interview began at 6:24 PM

Chloe: I'm a first year Software Engineering student. I went to a few Frosh events online; mostly with EngGames. Some people that see me from the EngGames know me. I stay stuff out of my head, I don't care what people think about me, I'm having fun. If you're not having fun with me, then your loss. I don't care about ridiculizing myself. I've worked at a summer camp for five years. It made me into a super fun person; regardless of what people think of me. I love planning events. School is boring enough. If I'm able to create something extravagant online, then I want to do that. I want to make things funner than what we can do in person. It'd be nice to include more people. Last year was difficult to integrate myself as a first year. What helped me the most are events that people planned. Since I know what it's like to find people as a first year, I have personal feelings towards meeting and seeking people who are more shy. I'm an extrovert. I don't care about being new and not knowing much: I'm willing to learn, ask for help, and not afraid to fail. Why I want to be VP Social is because I want to party, go crazy, and have fun. I understand there are serious aspects too. I want to bring my own youthness, fun to things around us. I love working in teams because it brings everyone's personality together. I may not be good at- say, Finance, I won't be able to handle



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

that. Me and numbers are not a good mix. Since I'm an explosive person, I can bring in weird ideas that people may not think of.

Kayla: I can see you having a fun time in this role. How much time are you willing to devote?

Chloe: I'm willing to give in as many hours as I need during the week. If you tell me to spend a whole day in one shot, that, I won't be able to do. You are students and are able to separate things evenly, and that's how I need to roll too. If everyone can do their part properly, then I can input my part properly. I work depending on how much other people work. If i see one person work 1 hour a day, then i can if not, more. If i'm here, i'm willing to go all the way, and give it my all; while also valuing school. I'm willing to put as much sacrifice as you guys are to be part of this team.

Kayla: Are you in Co-op? Are you going to be enrolled in either Co-op or in a class in the Fall and Winter semester?

Chloe: I'm in Co-op looking for an internship in the fall. I'm enrolled in summer, and I'm enrolled in winter. I don't plan on taking a semester off.

Kayla: You mentioned EngGames and Frosh. Is there any other ECA event or association you attended?

Chloe: I participated in an entrepreneurship competition. I entered a competition and won fourth place. We couldn't win third place because we weren't able to do things properly. It was super fun; I've never done this before but thank god I had third years mentoring me.

Kayla: 1) If online frosh: what's your vision. 2) In-person frosh: what's your vision?

Chloe: 1) You're in a team for one day, and then you scramble. Froshees can go booth to booth. We can do Among Us, or Sketch.IO. It's hard to meet on a personal level; which is what is lacking online. Make smaller intimate groups, and gradually expand. 2) I've never attended an in-person frosh, but it should be crazy. To have people do team bonding, challenges, meet from other programs.

Kayla: That's the end of questions, on my part. Does the BOD have any other questions?

David: Can you tell us your experience on organizing events?

Chloe: Majority of my experience comes from camp with kids. Obviously kids and adults are not the same thing. One of my greatest skill: with kids is that I can create something with any group age and any character. I like to take people's



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

input and make something fresh, new, and fun. I know you guys play Among Us, Variations, and that's the type of spin on events. I can take my own spin on things. I'm very flexible to any outcome that's happening.

Kayla: Do you have any questions for us?

Chloe: What are your expectations for someone in this position?

Kayla: They organize Frosh, Halloween, Lizard Lounges, Winter Frosh: have those be as lit as possible. That's the role of VP social. Dealing with COVID restrictions. Take into account conservative and non-conservative aspects. I'm not opposed to giving you help. Teammates, Directors, and Frosh Committee

Chloe: I won't be afraid to ask for help if need be because I know it's a lot to take on my shoulders. What are your expectations towards a teammate?

Kayla: As a team leader, I like people who answer fast because I'm impulsive but if you don't answer fast, that's okay. Show up to meetings, and give your opinions. That's it.

Chloe: As a person, I'm very direct. I won't be afraid to voice out. That's something you guys have to "deal with".

4.1.2. Bryan Catudal (for VP Social)

Interview began at 6:44 PM

Bryan: I think I'd make a great VP social because I've always loved working in teams. Events will be best organized when you have multiple personalities working together to develop new ideas. One person might think one idea is amazing, but it's more successful as a team. My whole life, I've played in team sports, most of the jobs I've had have mostly been team based. I have experience in organizing and working in teams; which is better for me. Events like Frosh, and hosting Lizard Lounges and working on events for a large number of people is a forte of mine. I enjoy the events myself. I've always wanted to know how they are properly organized. If I'm an executive, I can do a good job because I've experienced big events myself. I could really help make the events better than they've ever been.

Kayla: How much time do you think this position entails and how much can you devote?



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Bryan: I know frosh takes a long time: I'm willing to devote whatever time is needed till the job is done. If it takes a certain amount of time, then I will do it till it's finished.

Kayla: Will you be enrolled in Fall and winter?

Bryan: I already have my schedule made.

Kayla: What events/associations have you been most involved in/most marked you?

Bryan: Ironically, I haven't been to any big Concordia events because I started in Winter 2020. But I snuck into McGill Frosh and had a great time. Also Power Hours. I've done smaller events through COVID; like la course for EngGames.

Kayla: 1) What's your vision for an online frosh?

Bryan: I'm lucky in that respect because I've seen really well organized events online. I believe that simple things that can be made fun, like trivia. You can still be able to get to know someone in an online scenario. Team Building, games online, trivia can build tight friendships.

Kayla: 2) In the case where restrictions are more uplifted. What about in person frosh?

Bryan: Beach day. Venues being booked for pub crawls, scavenger hunts, and other big events.

Kayla: Do any BOD members have questions?

Ariane: What are your skills on French?

Bryan: I'm Francophone. Born French, English high school.

Kayla: Do you have any questions for us?

Bryan: No.

4.1.3. Isabelle Crepeau (VP Social)

A recorded interview:

Isabelle: I'm a Civil Engineering student going into my 3rd year starting Fall 2021. Other than applying for the ECA, I'm involved in the GNCTR competition for this coming school year. I also take part in entrepreneurship competitions. I'm trying to get into the EngGames delegation. Outside of university, I'm working part time with an internship lined up.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: Your internship is when?

Isabelle: June until September.

Kayla: Just checking. There are rules about being enrolled in school where you have to have at least a class for the Fall and Winter. How many hours can you devote to this position per week?

Isabelle: Maximum 20 hours. It's a lot, but for certain events it's necessary to put in more hours. With my schedule, I can do 15-20 hours I'd be willing to put in.

Kayla: As you know, one of the biggest parts of your job is to organize Frosh. If it's mostly online, what do you see as your vision for an online Frosh?

Isabelle: For online: Zoom breakout rooms in a speed dating sense. Maybe integrate some mini games in there. Host trivia nights, game nights. Online treasure hunts I'd like to organize. I haven't thought of anything else, but I'd have to ask around (make polls) and do some research.

Kayla: There's the regular Frosh and then the toned down version. Do you have an idea on how you'd approach that?

Isabelle: The easiest way to have multiple people is to have it in parts. Frosh leaders have their own groups within regulations from the government. Have them at a park and fraternize. I don't know if people would play sports outside... it's the whole question of, "are people comfortable with it." There was a treasure hunt last year which was nice: could be an option. Outdoors activities are a good way to go.

Kayla: Are you open and interested in having help?

Isabelle: Yes. Having different perspectives is good but most importantly you should make a decision.

Kayla: Do you have any questions?

Isabelle: How often do you make events per month?

Kayla: You have the big events: Frosh, and Halloween. And then, the remaining societies have to do one per semester. We have 13-15 societies in the ECA and you can do collabs with a budget. So one lizard lounge per society, per semester. And then, winter frosh.

Isabelle: What about sponsorships? Are you allowed to have those?



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: usually sponsorship budget is 10k for ECA. What I want to focus on is having a team devoted to that. So you can focus on Social. And there are sponsors. So yes.

What's your philosophy on alcohol and peer pressure?

Isabelle: Against peer pressure which I think is an issue in university societies. Once it's a no, it's a no. If alcohol is present, no excess. If someone is intoxicated, help them. I do tend to drink at events but if i'm in charge of something, then i limit it.

Kayla: Are you available in the first two weeks of august?

Isabelle: Yes.

4.1.4. Ribelle

Ribelle was not present for scheduled interview

4.1.5. Alvi

Alvi was not present for scheduled interview

4.1.6. Camille Granade (for VP Marketing and VP Social)

Interview began at 7:11 PM

Camille: I'm at the end of my first year in Computer Engineering. I'm interested in university life and in the ECA. I consider myself organized despite being new and a first year. I believe that I can learn fast and become implicated in anything that needs implication in. As an international student I can connect and organize myself around people. I don't have much experience in marketing and social, nor creating events. But I had when I was in scouts. Just based on how things happened this year, I can help and make things better.

Kayla: The ECA is very demanding. How much do you think these positions entail? How much are you willing to give?

Camille: An hour a day more or less as an average.

Kayla: Will you be enrolled in your program in Fall and Winter semester?

Camille: Yes.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: You said you did some online events. What events/associations stuck out to you specifically?

Camille: Online frosh was fun; it's where I discovered most people and learned most stuff. I've joined some events from different associations to meet and learn new stuff.

Kayla: Do you have any experience in any marketing softwares like Canva/Illustrator?

Camille: I know the basics of Paint type softwares, and I have basic knowledge in most of the softwares. No long experience but i know how they work

Kayla:.. And Linkedin, FB... social media, etc.

Camille: Yes.

Kaya: How's your time management skills like? Having a lot of deadlines.

Camille: Look at something, define a specific time, and then set a date or 2 days before the actual deadline and do it in perfect sitting, and start preparing for the next thing and do it in one saying.

Kayla: What would you do if let's say a lot of people are asking you to post?

Camille: Make a list, no order to be most general, on what to post, and post them one by one

Kayla: Are you comfortable with saying no to people?

Camille: Yes.

Kayla: For social: what's your vision for online frosh?

Camille: I'd estimate once we get back, some things are lifted. Maybe have some small gatherings in the city and connect them through online.

Kayla: You said you're in your first year. What about in-person frosh?

Camille: I don't have experience in them, so I'd need to rely on other VPs for that because I don't have much experience.

Ariane: How's your french?

Camille: I'm a french student. I'm from France

Kayla: Do you have any questions for us?

Camille: No.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

4.1.7 Akshit Beniwal (for VP Social and VP Marketing)

Interview began at 7:20 PM

Akshit: I'm in civil engineering. I'm in my first year. University is more about getting good grades. I'm part of CTCD (VP Marketing). I'm not sure if you've heard of it. I want to do VP Academics from CSCE and I should be hearing back from them. My exposure was in Frosh. Because of COVID, I didn't have my hopes up because everything is going online but last year they did good for the Frosh. It was fun.

Kayla: Are you a current VP of any of the MAs?

Akshit: CTCD organization.

Kayla: Okay so not a VP of CSCE.

Akshit: No.

Kayla: Perfect because you having those two positions would contradict itself according to Bylaws. Just making sure. How much time are you willing to devote to this position?

Akshit: 5-6 hours a week. Or more.

Kayla: You're enrolled in Fall and Winter Semesters?

Akshit: Yeah. I have an internship in Winter 2022.

Kayla: You're in Co-op?

Akshit: Yes.

Kayla: That works. What events/associations are you a part of again under the ECA?

Akshit: CSCE: VP Academics applied. I should be hearing from them tomorrow. Part CCTD organization for VP Marketing: I don't know if it's under you or graduate society. I'm part of the Stingers: in cross country.

Kayla: You're interviewing for social and marketing?

Akshit: Yes

Kayla: Do you have any experience in marketing softwares?

Akshit: Yes in photoshop.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: What are your time management skills like?

Akshit: Decrease sleeping hours. Make a list I have to do by the end of the day and I get it done.

Kayla: What would you do if many societies asked you to post a lot of things with a lot of posts happening at once? If the exec team is asking you to post a lot at once. What is your strategy?

Akshit: I don't like spamming social media. So 2 posts per week. I will make more time for that if need be.

Kayla: For social: what's your vision for frosh?

Akshit: I'd be happy if it's offline. I can do it with preventive measures. We can do 2m distance activities like go to the park.

Kayla: How do you feel having help? Like a committee, director.

Akshit: It would help me. Help is always accepted. The more people the better.

Kayla: Are you comfortable with delegating tasks to people?

Akshit: Yes.

Ariane: How's your French?

Akshit: I cannot speak nor write in French. I only know a few words.

Kayla: Do you have any questions for us?

Akshit: No.

4.1.8 Sabrina Dubreuil (for VP Academics, Social, and Marketing)

Interview began at 7:40 PM

Sabrina: I just finished my second year of Aerospace Engineering. Just started my third this summer since I'm in Co-op. I want to join the ECA because I haven't joined any clubs yet, get out of my comfort zone, meet people. Since I did an internship in the fall, I want to go into management. I enjoy being a leader and want to make a difference. I'm a good fit because I'm meticulous and detailed oriented. I have good time management: I was in sports etude. I'm doing full time school and managing a pool. At the pool, I have a lot of responsibilities. I have to



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

communicate with staff and usually use social media. I've organized events for both members and staff, staff training, and making schedules. I have been a supervisor; able to lead and give direction. I organized synchro and diving competitions.

Kayla: How much time can you devote?

Sabrina: I'm flexible with my time. I can always make time. I'm taking a full course load but I don't sleep very much. I can give several hours a week. I can be reliable.

Kayla: Are you enrolled in fall and winter?

Sab: Yeah, I'm in Co-op.

Kayla: That's fine. Can you name any association events you attended?

Sabrina: I haven't been too many this year but: I was part of the WIE career launch experience. First year: EngGames and went to some lizard lounges.

Kayla: You said you have a jam packed summer but Frosh is at the end of summer. Do you have time at the end of the summer? What's your vision for frosh?

Sabrina: I won't be as busy at the end of the summer. I have those two weeks free. Is frosh supposed to be in person or not? Do you know?

Kayla: We and the school don't know. We're hoping for something like last year at the very least. We have to deal with that hurdle as it comes. Do you have an idea on what frosh is gonna be; in-person or not.

Sabrina: I've thought of possible themes. Unfortunately, I wasn't able to attend the frosh because of work, so I don't know online. But I have some ideas in person.

Kayla: For Marketing: Any experience on software for marketing?

Sabrina: I've used Canva a bit but I have a sister who knows a lot.

Kayla: What's your time management skills? Say you have a lot of posts on a tight deadline.

Sabrina: I have an agenda that I look at in advance, and I plan mentally. I prioritize what needs to be done first. I go from there.

Kayla: Do you feel comfortable standing up to the Execs who ask you to post a lot? Do you feel comfortable saying no?

Sab: Yes.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: For academics. What do you think needs to be improved academically?

Sabrina: A lot. Teachers need to give less hmrw. One of my classes, we had participation grades. That's a fourth grade kinda thing. Unnecessary for uni. Labs are a mess: communication is bad, a lot of work. I wish they can emphasize more on learning rather than long lab reports which there's no learning aspect to.

Kayla: For VP Academics: VP Academics need to organize an iron ring. Do you have experience in event planning?

Sabrina: Not to that scale, but on smaller scales yes.

David: For VP Academics: you attend faculty meetings. Are you comfortable talking to profs? Any good relationships with profs?

Sabrina: I usually don't ask questions in class. But I'm comfortable with adults. Especially with my internship I was able to communicate with adults. It doesn't intimidate me. I respect them.

Ariane: Are you comfortable in French?

Sabrina: Well my dad is french. I can.

Kayla: Any questions for us?

Sab: no.

4.1.9 Aly

Aly was not present for scheduled interview

4.1.10 Elsa Younes (for VP Social)

Interview began at 7:30 PM

Elsa: I'm 18, I just finished my first year in Building Engineering. I'm applying for VP Social. I'd love to organize events with a team. I attended the Frosh, and enjoyed it. I want to be behind the scenes and organize everything. I'm in the army cadets: I learned leadership and communications skills, how to organize events. I collaborated in a team and organized virtual events with special guests. This program really helped me not only with communication skills but with the



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

organizing aspect. I did the pilot program: I learned how to communicate efficiently and collaborate with people.

Kayla: Are you going to be enrolled in the fall and winter semester coming up?

Elsa: Yes.

Kayla: Are you a part of any MA associations?

Elsa: No.

Kayla: What association events have you been going to?

Elsa: I went to some EngGames events, like the Desjardin collab, random discord nights and Frosh. I don't remember if I ended up going to a lizard lounge but that's it.

Kayla: How much time are you able to devote?

Elsa: Max 5 hours a week.

Kayla: What is your vision for frosh this year?

Elsa: I'd gather info/do some research on Covid restrictions. I'd brainstorm ideas on a theme, and then start with getting an idea, then build on that to organize events, and make the schedule. And allot tasks to people.

Kayla: You'll have support from Exec and BOD. How do you feel about asking for help? Being able to delegate tasks to get the job done.

Elsa: I'd feel comfortable with that. Brainstorm and then dividing tasks. If any block happens, I'd ask for help and ensure all is going well.

Kayla: Does BOD have any questions?

Ariane: Are you comfortable with french?

Elsa: Yes. More than english.

Kayla: Do you have any questions for us?

Elsa: I saw the insta post: I've seen the events and the frosh events: I saw the chalet. I don't exactly know what it consists of.

Kayla: I think you're referring to the Enggame event?

Elsa: Ok

Kayla: As VP Social: you host frosh, halloween, lizard lounges, winter frosh. I think you're referring to EngGames chalet which is their selection for their delegation.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

20210512-02: Kayla, seconded by Erman, motions to close session.

Motion 20210512-02 is passed in unanimity

20210512-03: Kayla, seconded by Remi, motions to appoint Bryan Catudal as VP Social.

Motion 20210512-03: Vote

For: 4

Against: 1

Abstain: 0

Motion 20210512-03 passes unanimously

20210512-04: Kayla, seconded by Erman, motions to open session.

Motion 20210512-04 is passed in unanimity

Ariane left at 8:07 PM

4.2. Interviewing and Selection of the Vice-President of Academics of the Association

4.2.1. Tharushi Rathnayaka

Interview began at 8:10 PM

Tharushi: 2nd year in Aerospace Engineering. I was independent rep in the past year. I'm part of two other associations and student ambassador for a charity organization. I can dedicate time to this position. I'm an international student so it was difficult to attend BOD meetings but I will be back in august so it won't be a



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

problem. I also applied for MIE rep. As independent rep, I didn't get a lot of hands-on experience. I wasn't much involved. That's why I'm applying for these two positions. I can improve in the student body in general. I know the Academic is point of contact. Iron ceremony. Why I'm a good fit: I'm familiar with bylaws. I'm also willing to learn.

Kayla: How much time are you able to devote?

Tharushi: as much as it takes. I know meetings are once a month.

Kayla: Are you still enrolled in your program in the next fall and winter semester, co-op?

Tharushi: Yes.

Kayla: You mentioned a few other associations you're part of. The two other schools ones? Good job for the charity organization by the way.

Thurushi: Concordia chapter for One For The World and CP3.

Kayla: What do you think needs to be improved academics-wise?

Thurshi: A lot to do. Apart from being a member of the faculty council, put more of our input in there. Communicate with students. Understand their needs. They usually don't ask, so, encourage interaction with students and ECA.

Kayla: You mentioned you're aware of Iron Ring. Have you planned an event before?

Tharushi: I volunteered with organizing and assisting in events (not in Canada). I know I'd need guidance. But I'm willing to seek help and learn.

Kayla: Are you comfortable in french? Even if it's not too too relevant to this position. But still good to have.

Tharushi: ils limited but a little. I can understand, but not speak very well.

David: You're gonna be in faculty meetings/exec council meetings. About 2 hrs every 2 weeks, each for once a month. Are you comfortable talking with professors?

Tharushi: I don't mind. As part of my student ambassador position I have to talk to students and everyone in general at the university.

David: For the rep position: It's not part of the exec team as much but they are more part of the faculty/departemental.

Kayla: BOD any questions?



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

No response from BOD

Kayla: Any questions for us?

Tharushi: No.

4.2.2. Sierra Campbell

Interview began at 8:20 PM

Sierra: I was BCEE rep last year and i've got a lot of experience. Being on the faculty side, I know everyone in my department. I brought many issues to them. I'm not afraid to bring my own ideas to faculty/council meetings. I can vouch for student concerns. Eca involvement: Troitsky, ECA Policy Committee. It's important for exec members to be involved in daily operations; something I'd love to contribute beyond academics. Iron ring is an important part in this position. I have experience in event planning. I have experience in VP events in my dance company. I know it can be hard to coordinate things online but my time management is top tier. I can coordinate what needs to be done. I want to bring more crash courses. It's a key thing that ECA offers for students. Ilove to work with department reps. I want to also voice student concerns since fall will be partially online and in-person.

Kayla: How much time are you willing to devote to?

Sierra: 6-7 hours a week. An hour a day.

Kayla: Are you going to be enrolled in fall and winter of next year?

Sierra: Yes.

Kayla: What do you think needs to be improved academics wise?

Sierra: Transparency. I don't think most students can vouch for them. Make students more aware of this.

Kayla: How do you feel about getting help? How do you feel about delegating tasks? Are you comfortable?

Sierra: Yes. being involved in my dance group (VP Events),we had sub-committees and I was able to delegate. I'd be open to creating sub-committees or having a director.

Kayla: Are you comfortable in french?



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Sierra: No. I don't speak french.

Kayla: Any BOD members have questions?

Amanda: Are you good at dealing with passive aggressive students and answering emails?

Sierra: Yes I had to deal with that as BCEE rep. I'm familiar with that and being able to diffuse situations.

Kayla: Any questions for us?

Sierra: No.

4.2.3. Hamza Kanchwala

Interview began at 8:30 PM

Hamza: I'm pursuing my studies in Aerospace engineering finishing my 3rd year. There's a vacant position in VP Academics. I applied for many roles but I think Kayla said I'd be interviewed for Academic Affairs. I like to study new things. I like to seek new opportunities. There is no right person: there's a lot of dedication and persistence in any role. I've worked as an intern in Mercedes and Lexus. I came back to India. I'm interning in india. I've gained experience in my internship relating to my course. I applied because I'm very social, and an outgoing person. I'm not afraid to voice out my opinion of this university, and create a strong bonding.

Kayla: How much time do you think you can devote to this position?

Hamza: I'm completing my third year right now. Going into fourth year. Balance my academic life and extra curriculars... depends on my workload for courses but I'll surely give time for this position.

Kayla: Will you be enrolled in winter and fall semester? You have capstone?

Hamza: Yes. Capstone: next year, not this year.

Kayla: What ECA MA have you been part of?

Hamza: I just get emails regarding ECA but I haven't been part of the group yet. As an international student, I want exposure.

Kayla: If I ask you about a society that introduced you into student life, is there one?



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Hamza: I've been introduced to Space concordia. I also tried to intern for the CAE.

Kayla: For academics: What do you think needs to be improved?

Hamza: Tutorials- more time. Tuition fees for academics are too high given COVID. Other than that: give more time for profs to explain.

Kayla: As you know, you need to organize the iron ring ceremony. Have you planned an event before?

Hamza: I planned in 2018 for 4k people, I planned a breast cancer event in india Summer 2018. I was a leader there and assigned duties and jobs.

Kayla: So you're comfortable with that?

Hamza: Yes. I even worked as a part time chef that dealt with a lot of people

Kayla: BOD do you have any questions?

No response from BOD

Kayla: You also applied for Independent rep and MIE rep but those interviews are for a later time.

20210512-05: Kayla, seconded by Erman, motions to close session.

Motion 20210512-05 is passed in unanimity

20210512-06: Kim, seconded by Erman, motions to appoint Sabrina Dubreuil as VP Marketing.

Motion 20210512-06 is passed in unanimity

20210512-07: Kim, seconded by Kayla, motions to open session.

Motion 20210512-07 is passed in unanimity

Ariane entered at 8:43PM

Kayla: We discussed candidacy of the VP Marketing and appointed a candidate that we chose.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

4.2.4. Sadik

Sadik was not present for scheduled interview

4.2.5 Aimee

Aimee was not present for scheduled interview

4.2.6. Afroza

Afroza was not present for scheduled interview

20210512-09: Erman, seconded by Mason, motions to close session.

Motion 20210512-09 is passed in unanimity

20210512-10: Erman, seconded by Mason, motions to appoint Sierra Campbell as VP Academics.

Motion 20210512-10 is passed in unanimity

20210512-11: Kayla, seconded by Erman, motions to open session.

Motion 20210512-11 is passed in unanimity

Kayla: Discussion on VP Academic. Best candidate was appointed.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

5. RETURNING BUSINESS

5.1 N/A

6. NEW BUSINESS

6.1. Disclosure of Relationship of the President and VP Finance

Kayla: As you all may or may not know, Remi and I are in a relationship. We want to disclose it to BOD, and have it in the public minutes to be transparent, and let everyone in our membership know that we are a thing. Does anyone have any questions?

No response from BOD

6.2. Office Manager

Kayla: We want to hire Sharon as an office manager. We started the interview process before the transition: Kim, David, and I did the interview process. We felt we should not sign in on any new personnel at the end of the year hence why we're doing it now. I just wanted to bring it to BOD to approve the salary and disclose that it's: Remi's father's ex wife who is qualified. She's been an office manager for some kind of Consulate before. She has a background in accounting. Familiar with the accounting software our accountant wants to transition to. Anybody have any questions about that?

David: To disclose: I called a reference of hers at a place she volunteered at and it was all positive. She's far better than any volunteer they had; very good with helping in accounting.

Kayla: We did a background check too and it's clean.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Ariane: What's the salary we're gonna give her?

Kayla: She asked for 40k a year in the interview. We gave her just a little more. 21.40\$/hour

Remi: To Ariane about salary: I want to mention how the hiring is gonna happen. Until August she would work part time or however much work we'd give. Starting at that August date, she'd then become a full time 40-hour/week employee.

Kayla: This contract is 1 year, till next June. So next year's team can get help from her in the transition and then decide to sign her again for a long term basis if they liked her.

Mason: I want to know: what's her role in the team?

Kayla: Main role of previous Office Manager: they sit in office, takes reimbursement forms, has cheques, takes payments. We want to dynamically grow her role as she goes on: help with bookings, help communication in the departments, triple checking the accounting, help with auditing, selling the merch that we have in the ECA office, documentation, if she has the skills: maybe deal with the website. She acts as the institutional resource of the ECA so next year, she can help the execs with transition time.

Ariane: I believe also, at any point an exec can't fulfill their mandate, she's gonna be the one to help do that. For example: if someone has an operation, she can help so the rest of the BOD won't "melt".

<p><u>20210512-01</u>: Kayla, seconded by Erman, motions to approve the Office Manager's salary of \$21.40.</p>

Motion 20210512-01 is passed in unanimity

6.3. CSU Councillors Vote at ECA Council

David: Important part of Council is to have various opinions and democratic votes. Lacking in ECA Council: opinion of Council members in the CSU council. Having those representatives of Engineering students have a voice in ECA council will have more connection between ECA and CSU. It would help to create an alternative use. Only MA can vote right now. We'll have additional votes which can create a better democratic environment.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

Kayla: Question: The reason we're doing this is to create a link between CSU and ECA? I have trouble having the value of them voting. What's the point. CSU and ECA are supposed to be distinct bodies. I know you're a rep of engineering students but isn't that what an independent rep is for?

Ariane: Kayla, I see your point. But as an Independent rep, they don't have a right of vote in council. Having the right of vote in BOD and Council is important. Having people vote by the students in Council and can vote as well as in Council for ECA: could be great. It might not be a permanent solution. Maybe we can try for one year?

Mason: For clarification: a lot of our participating organizations go to the CSU for funding. If we collaborate with them would create a lot of conflict in interest in that sense

Ariane: There is no collaboration. It's more like someone can ask you to do things like a society does. It's just that people represent the student body that can ask you things for the student body.

David: These people get voted in much like how a VP for ECA. But CSU holds it. They can voice opinions of engineering students that can be brought up in Council and CSU level. Having them attend our meetings help facilitate that process.

Kayla: I see the value of CSU of attending the meetings. But do they need the right to vote? Long term, is it better to have the - so that it's separate from the CSU, have them elected in at our elections?

Ariane: Not giving right of vote is not giving students at large right of vote in Council. Long term: there's no right solution the first time

David: Since they are students and are voted in, they don't have the right of vote in BOD meetings, but in Council, it's an adversarial body that gives advice for BOD. I think it's fine. Because they don't have BOD power; it's just advice. According to Bylaw: Recommendation to the council to make. It gives outside opinions within the current voting members to be voiced that could also potentially affect the BOD in the future. Non voting members can be a general CSU (independent viewer), but they wouldn't be related to engineering. Elected ones can provide value.

Kayla: To clarify: do you suggest a bylaw for it?

David: Yeah

Kayla: This year, we'd motion that CSU counselors have the right to vote for this year's purpose and have it voted as a bylaw at the referendum.



Board of Directors Meeting

Wednesday, May 12th, 2021

Google Meet, Concordia University, Montreal, Canada

David: Bringing in bylaw is brought to referendum to have official vote. We'd need bylaw change because composition of council is defined within the bylaw.

Kayla: I'm motioning this because I want to read the Bylaws properly before the next meeting to avoid wasting time.

David: I know that you want to change the bylaw right now. It might be ideal but we should wait for the next BOD so you can word it out. The process for a Bylaw change: is to have an open doc with the amendment. Propose to chair, and chair will present it. We can motion to do this in the future rather than changing bylaw directly.

20210512-08: Kayla, seconded by Erman, motions to look into the Composition of ECA Council to include the CSU GCS councillors as voting members.

Motion 20210512-08 is passed in unanimity

7. ANNOUNCEMENTS & VERBAL REPORTS

Mason, seconded by Kim, motions to adjourn the meeting.

Meeting adjourned at 9:11 PM