



Board of Directors Meeting

Monday, March 8th, 2021

Google Meet, Concordia University, Montreal, Canada

1. ATTENDANCE	2
2. SUMMARY OF MOTIONS	3
3. PROCEDURES	3
3.1. Opening of the meeting	4
3.2. Appointment of the Chair	4
3.3. Appointment of the Secretary	4
3.4. Approval of the Agenda	4
3.5. Approval of Previous BOD's Minutes	5
4. EXTERNAL PRESENTATIONS	5
4.1. Kate Roche	5
5. RETURNING BUSINESS	7
5.1. N/A	7
6. NEW BUSINESSES	7
6.1. CEO Interview	7
7. ANNOUNCEMENTS & VERBAL REPORTS	8



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1. ATTENDANCE

Name	Role	Present
Luca Manolache	Chairperson of the board	X
Adrienne Digo	Secretary to the board	X
David Ronci	President	X
Kimiya Derakhshani	Vice-President of Internal Affairs	X
Hanna Lee	Vice-President of Financial Affairs	X
Isabelle Bacon	Vice-President of External Affairs	X
Amanda Morgan	Vice-President of Academic Affairs	X
Kayla Charky	Vice-President of Sports and Competition	X
Ariane Drouin	Vice-President of Marketing and Communications	X
Jonathan Fisch	Vice-President of Social Affairs	X
Sierra Campbell	Building, Civil and Environmental Engineering (BCEE) Representative	X
Zafir Khalid	Computer Science and Software Engineering (CSSE) Representative	
<i>Vacant</i>	Electrical and Computer Engineering (ECE) Representative	
Manon Maistre	Mechanical & Industrial Engineering (MIE) Representative	
Tharushi Rathnayaka	Independent Representative	X
Zach Bys	Independent Representative	X
Julia Levantian	Sage	
Pascal Demerdjian	UAV President	X



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2. SUMMARY OF MOTIONS

Motion	Motion	Result
20210308-01	Motion to close the session.	Passed in unanimity
20210308-02	Motion to open the session.	Passed in unanimity
20210308-03	Motion to appoint Kate Roche as CEO for the year 2021.	Passed in unanimity



Board of Directors Meeting

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3. PROCEDURES

3.1. Opening of the meeting

Meeting opened at 7:35 PM

3.2. Appointment of the Chair

Kim, seconded by Isabelle, motions to appoint Luca as chair for this meeting of the Board of Directors.

Passed in unanimity

3.3. Appointment of the Secretary

Kim, seconded by Isabelle, motions to appoint Adrienne as secretary for this meeting of the Board of Directors.

Passed in unanimity

3.4. Approval of the Agenda

Isabelle, seconded by Kayla, motions to approve the agenda.

Passed in unanimity



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3.5. Approval of Previous BOD's Minutes

Adrienne: There's a certain part of the minutes that needs to be addressed and looked over. I'm waiting on David's feedback.

David: Yes, there is a certain issue that needs to be addressed.

Kayla, seconded by Ariane, motions to not approve previous BOD's minutes.

Passed in unanimity

4. EXTERNAL PRESENTATIONS

4.1. Kate Roche

(Potential Candidate for CEO)

Interview began at 7:39 PM

Kate: Fourth year Mechanical student. For ECA, I haven't participated but I'd like to know how everything works. I'd be interested in participating. I did EngGames, and Junior Design as much as I possibly could. In the last meeting, I was sick, otherwise I'm very punctual, I don't like missing meetings. I strive for being on time. I was just in the hospital. Anyways, I don't know what else to say.

David: What made you go for this position?

Kate: I saw the post on FB, and I've always been interested in how the elections work, and it's a good way to see it and help.

David: So, in this position you'll be working exclusively of the BOD, are you okay working on projects like this, in the sense that the voting process happens within all the students in the eca community?

Kate: I'm not quite sure I get the question.



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David: You are independent, the only person you talk to is the President. It's really your own project you take on from beginning to end. Are you comfortable with that?

Kate: Yes, I can be very organized. I feel like I can do this project on my own.

Kim: 1. How many hours per week can you allocate? 2. Will you be on line if we have any questions that need to be answered?

Kate: 1. I'm open for most of the week. My classes are recorded. 2. For being available, I'm available every 2-3 weeks. On weekends, I'm not because I have to visit family.

Zach Bys joined at 7:43 PM

Kayla: What's your marketing experne? How do you plan on getting the word out?

Kate: I'm not a big social media person. I'd work on the pages I'm part of and invite people I know and the Eng community that I know.

Ariane: Are you graduating this year?

Kate: I'm graduating next year.

Ariane: You're still gonna be around for the next year for processing?

Kate: Yes.

David: I want to clarify, you can choose an assistant on your own. Even if you're not good at marketing, you can choose someone, independent of us, who is. How good are you in conflict resolution? There is always at least one conflict that occurs. How do you handle that?

Kate: I'm a level- minded person. I can take myself out and analyze. If conflict, I will take the time to learn and listen to the problem and where it's heading to. I'm not afraid if it has to be - not join or participate, that's how it is. I will be fair. If it comes down to it, I can just say no.

David: Do you have any questions for us?

Kate: Right now I don't have any questions.



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5. RETURNING BUSINESS

5.1. N/A

6. NEW BUSINESSES

6.1. CEO Interview

20210308-01: Kayla, seconded by Kim, motions to close the session.

Motion 20210308-01 is passed in unanimity

20210308-02: Kim, seconded by Kayla, motions to open the session.

Motion 20210308-02 is passed in unanimity

David: We discussed our points and views on the two candidates and we'll motion the selection of CEO.

Kim: For David, do we motion for a specific person and then we vote? Yes. Okay sounds good.

20210308-03: Isabelle, seconded by Kim, motions to appoint Kate Roche as CEO for the year 2021.

Motion 20210308-03 Vote

For: 8

Abstain: 1

Against: 1



Board of Directors Meeting

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Motion 20210308-03 is passed in unanimity

David: When you send her the email, I'll give an email to send and CC me in the same message.

Luca: So you'll send me an email-

David: I'll send someone's email address that allows the CEO to work with DOES.

7. ANNOUNCEMENTS & VERBAL REPORTS

Isabelle, seconded by Kim, motions to adjourn the meeting.
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Meeting adjourned at 8:07 PM