

ENCS 282 Final Exam
Summer 2009
Mary Silas

1. Write a detailed Mechanism Description of the object given to you (safety pin)
2. Imagine your class is given an assignment on Green Power Generation, write a set of detailed instructions explaining how to find hard-copy research at the Webster Library. Explain how, why, and where to find relevant materials.
3. Given on the next page are job postings from the classifieds section of a newspaper. Choose one of these postings and write an appropriate cover letter for the position. DO NOT WRITE A CV. You may invent qualifications for yourself, as well as the recipient mailing information.
4. Read the attached article and write an informative abstract.
5. Last May the Fees Record Office issued a number of non-payment notices to the wrong students. The result was that certain students were blocked from registering for certain courses. Write a vindictive speech (150-200 words in length) in which you will address the student body, explaining you apologize for the situation, as well as what corrective measures are in place, and how you will proceed to prevent the same thing from happening in the future.