

CONCORDIA ENGINEERING AND COMPUTER SCIENCE STUDENT ASSOCIATION

Council Meeting #13

Date: Monday, March 30th, 2015

EV 2.184, 1515 Ste-Catherine Ouest, 8:30 PM

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. Council Attendance Record
 - b. CFES Report
 - c. ECCC Reports
 - i. Alexandra Meikleham
 - ii. Keerthana Kodeeswaran
5. External Presentations and Guest Speakers
6. Appointments
7. Conference & Competition Presentations
 - a. CFES Congress
 - b. International Astronautical Congress
8. Returning Business
 - a. New By-Laws

BIRT the following question be placed on the ECA's upcoming election ballot:

"Do you approve the adoption of the new Bylaws, as adopted by ECA Council on March 16th, 2015 and available at polling booths and online, to replace and supersede any previously executed and adopted Bylaws of the ECA and for the changes to take effect on May 1st, 2015 and to request from the Registraire des Entreprises du Quebec to issue Supplementary Letters Patents increasing the number of directors of ECA from 8 to 16?"

9. New Business
 - a. Proposal to improve the quality of labs with respects to the faculty of Electrical and Computer Engineering. (Put forth by ECE Rep)

WHEREAS the undergraduates believe that the quality of the labs needs to be improved;

BE IT RESOLVED that the ECA Council recommend that Concordia introduce and apply writing standards to its lab manuals similar to the *Form & Style: The Guide to Writing a Technical Report for Students in Engineering and Computer Science 281 and Engineering 410*;

BIFR that the ECA Council recommend lab manuals be written and edited by a separate persons;

BIFR that the ECA Council recommend that all lab manual drawings, schematics, figures etc. conform to industry standards. (All electrical schematics conform to IEEE Std 315);

BIFR that the ECA Council recommend that no lab require the purchase of booklets to paste reports into such as for the courses ELEC 273, ELEC 275, etc.

b. Equipment Fund

WHEREAS the Equipment Fund was established in 1987 by referendum for the purpose of "upgrading the quality of the Engineering and Computer Science lab equipment and facilities at Concordia";

WHEREAS the ECA requested Concordia University to implement the result of the referendum with the resolution BG-87-4-D14, as set by the ECA;

WHEREAS due to the laboratory needs no longer being as urgent in 2005 as in 1987, the ECA, through its Council and Board of Directors, requested Concordia University to amend the resolution BG-87-4-D14 with the resolution BG-2003-3-D7 that added the "support of activities to promote leadership, entrepreneurship, excellence and the enhancement of the academic experience of students in the Faculty" to the mandate of the Equipment Fund;

WHEREAS purchases made at the request of the ECA, for use by the ECA, and in accordance with the resolution BG-87-4-D14, were made by Concordia University;

WHEREAS the ECA requested Concordia University to officially donate the aforementioned purchases to the ECA;

WHEREAS this request has been denied;

WHEREAS there still exists need for improvement of laboratory equipment and facilities for ENCS undergraduate students;

WHEREAS there still exists a need for support of activities promoting leadership and the enhancement of the academic experience of ENCS undergraduate students; and

WHEREAS in accordance with Chapter V of An Act Respecting the Accreditation and Financing of Students' Associations, the ECA may fix an assessment, such as the Equipment Fund, to be collected by Concordia University and then paid to the ECA by Concordia University;

BIRT the Equipment Fund be paid to the ECA by Concordia University after its collection;

BIRFT the purchases made at the request of the ECA and for use by the ECA be donated to the ECA by Concordia University retroactively;

BIRFT the mandate of the Equipment Fund shall be "to upgrade laboratory and computer equipment, to support activities enhancing the academic experience, and to improve facilities for students";

BIRFT a portion of the fund, to be determined by the Equipment Fund committee, shall be allocated to the ENCS Faculty by the ECA;

BIRFT the ECA shall have the right to veto any allocation request from the ENCS Faculty;

BIRFT the Equipment Fund committee shall strive to respect the following allocation: two-thirds (2/3) allocated to the ENCS Faculty, and one-third (1/3) allocated to the ECA;

BIRFT the ENCS Faculty shall recognize the students' contribution on the equipment purchased through a plaque or sticker on the equipment, or any other mean in agreement with the ECA; and

BIRFT the following question be placed on the ECA's upcoming election ballot: "Do you agree with the Equipment Fund as defined in part G of the ECA By-Laws and collected by the University to be used and allocated by the ECA with the mandate of upgrading laboratory and computer equipment, supporting activities enhancing the academic experience, and improving facilities for students?".

c. Data Sharing

WHEREAS in accordance with article 31 of An Act Respecting the Accreditation and Financing of Students' Associations, the ECA may request, with the student's authorization, their identification number;

WHEREAS Concordia University does not provide the ECA their members' student ID numbers;

WHEREAS using a unique ID number to identify a student is easier than using their names;

BIRFT the following question be placed on the ECA's upcoming election ballot:

"Do you authorize the ECA to collect, as a part of their membership information, the student ID numbers of all registered undergraduate students in the Engineering and Computer Science Faculty with the sole purpose of verifying the status of students as members?".

10. Announcements & Verbal Reports

11. Adjournment