

CONCORDIA ENGINEERING AND COMPUTER SCIENCE STUDENT ASSOCIATION

Council Meeting #5

Date: Monday, October 6th, 2014

EV 2.184, 1515 Ste-Catherine Ouest, 8:30 pm

Agenda

Motions for particular agenda items are written in italics under their agenda point.

Note that BIRT = Be It Resolved That, BIFR = Be It Further Resolved

- 1. Call to order**
- 2. Roll Call**
- 3. Appointment of Secretary**

BIRT Finance is appointment secretary of the meeting.

Moved by Internal

Seconded by EngGames

Motion Passes

BIRT changes to the changes to the parliamentary procedure shall be added as an agenda point.

Moved by Space

Seconded by WIE

Motion Passes

BIRT all items in the consent agenda shall be moved from the consent agenda to the (old business) section of the agenda.

Moved by President

Seconded by IEEE

Motion Passes

BIRT that any procedural changes shall only come into force, following the discussion stipulated in the motion tabled by the gentleman from space.

Moved by IEEE

Seconded by Enggames

Motion Passes

Discussion regarding the proceedings

President: Having an announcements section is an inefficient use of our time.

WIE: We can streamline the announcements section by adding a checkmark next to our name as the attendance sheet circulates, thereby, allowing the chair to quickly skip past members that do not intend on making any announcements.

BCEE: No one is organized enough to send motions in 3 days in advance. Last year's announcements were limited to one minute per councilor, and all forms of questions were prohibited.

Lafi (Member at Large): Will you be able to add your name once the sheet circulates?

WIE: It would be inefficient if the paper was passed around 10 times.

External: You miss your turn, you miss your turn.

Move to have the announcements come out of the consent agenda, and allow members that wish to make announcements to indicate that on the attendance sheet

Moved by IEEE

Seconded by WIE

Passes

Executive Honorariums

President: Khaled has informed us that he cannot attend the council meetings however he will address any questions on his mandate report in writing.

EWB point of information: What is the amount of the honorarium in question? The amount approved as part of the budget at the beginning of the year, or those proposed at the end of the winter semester?

James (Former Sports): I specifically remember the amounts that we had proposed at the end of the year where approved after council entered into a closed session.

BIRT all executive reports be moved to the old business section of the agenda, and that the report by internal be tabled until the next regular council meeting.

Moved by Finance

Seconded by BCE

Motion Passes

4. Approval of Agenda

BIRT the agenda as amended shall be adopted.

Moved by Space

Seconded by BCE

Pass

VP External abstains

UAV Presentation

Internal: UAV is a student that group that would like to become part of the ECA.

UAV: Unmanned Ariel Vehicles – mostly quad rotors. They were looking at expanding this during the year

WIE: Is it a research project?

UAV: we started as a research project, but now were doing our own projects?

WIE: Where is your current funding coming from?

UAV: Dr. Rodriguez provided the initial funding for our research project this summer.

CSCE: What kind events are you planning on hosting/participating in?

UAV: We are interested in participating in events both inside and outside the Concordia community. We are also interested in participating in a few competitions.

WIE: How much budget do you expect to get from the ECA? Don't you feel that SAE or CASI would provide go mentoring on competitions.

UAV: We are not requesting any funding what so ever from the ECA. We differ from both SAE and CASI as our focus would be Quad Copters

SAE: what was your current budget?

UAV: Throughout the summer we were working in Dr. Rodriguez's lab, however for the fall we would like to expand into a competitive team. Our budget for the summer was 500\$, however access to the lab and the available resources was crucial in keeping costs down.

CSCE: What department or departments will you be targeting within the faculty?

UAV: Currently the majority of our members are Computer, Electrical and Software Engineers.

Moves to add UAV as a branch of IEEE.

Moved by External

Seconded by CSCE

Motion Withdrawn

NSBE: Not only do I feel we should approve them as a new society, I feel we should fund them, so that they can integrate within our community.

Academic: I think it's a great idea, and we have nothing to lose if they will be sourcing the entirety of their funding outside the ECA.

President: Is this sustainable in the long term? Will the access to the lab change? What will happen when you expand?

UAV: Dr. Rodriguez said any undergraduate student could come and use his lab during office hours. Access to the flight simulator, however, will be a little more difficult. For the time being Dr. Rodriguez has confirmed we shall have access for the remainder of the year.

Move to table the discussion until the next regular council meeting.

Moved by WIE

Seconded by IIE

Motion Fails

SAE: they are actually representing engineering students with their project, and tabling this is stupid, it seems that this is really popular with this council.

Move to suspend Roberts's rules for 2 minutes.

Moved by President

Seconded by IIE

Motion Passes

Move to break off into a Closed Session discussion

Moved by Space

Seconded by President

Fails

Be it resolved that council recognizes UAV as a society as probationary society under the ECA, BIFR that they will submit their constitution by October 20 (the next regular council meeting). BFR that UAV's permanent status as member of the ECA will only be granted upon approval by council upon receipt of their report at the end of the year.

Motioned by President

Seconded by IEEE

Motion Passes

Abstentions: IEEE, ECE

BIRT UAV is to submit a full report at the end of the year.

Motioned by NSBE

Seconded by WIE

Passes

5. Consent Agenda

a. For Approval

i. Previous Minutes (2014-09-22)

BIRT the minutes from the meeting of 2014-09-22 are approved.

ii. Respectful Conduct and Complaint Resolution Policy

BIRT the ECA adopt the Respectful Conduct and Complaint Resolution Policy as an annex to the Standing Regulations.

iii. 2013-2014 VP Academic Mandate Report

BIRT Kristina Kefalas is given a \$1000 honorarium for her work as the ECA's 2013-2014 VP Academic.

iv. 2013-2014 VP Sports & Competition Mandate Report

BIRT James Fradette is given a \$1000 honorarium for his work as the ECA's 2013-2014 VP Sports and Competitions.

v. 2013-2014 VP Marketing and Communications Mandate Report

BIRT Emma Saboureau is given a \$600 honorarium for her work as the ECA's 2013-2014 VP Marketing and Communications.

vi. 2013-2014 VP Internal Mandate Report

BIRT Khaled Abdo is given a \$600 honorarium for his work as the ECA's 2013-2014 VP Internal.

vii. <Other non-controversial items>

b. For Information

i. Main motions from Board of Directors Meetings

ii. Current Council Attendance Record

iii. Current Committee Roster

c. Reports

6. External Presentations and Guest Speakers

a. Request for Society Creation: UVA

7. Appointments

a. Appointments to EngWeek Committee (2014-08-27)

Internal: Director Internal wants to be part of the engweek committee.

b. Appointment to CVAP Board (2014-09-22)

BIRT Dante Trunzo shall serve as the official representative of the ECA on the Concordia Volunteer Abroad Program (CVAP) board of directors.

Moved by Academic

Seconded by President

Passes

Abstentions: Finance

c. External Director

BIRT Anna Hanna?? shall serve as external director until May 1st 2015.

Moved by: External

Seconded by: Academic

Motion passes

Abstentions: External

8. Returning Business

9. New Business

BIRT the honorariums allocated in the budget presented and approved by council on October 2 2013 shall be dispersed upon receipt the executive's final mandate.

Moved by IEEE

Seconded by WIE
Motion Passes
Abstentions: President

a. Policy Committee

BIRT the composition of Policy Committee be changed to the following:

- *the ECA President (ex-officio);*
- *one Departmental Representative;*
- *one member of Council; and*
- *One member-at-large.*

Moved by President

Seconded by SCS

Motion Passes

b. B-Annex/Lizard Lounge Clean-Up

BCE: I think we should expand this to cover the entire B-annex. I know there were a couple of things upstairs that were damaged during the R&D pre-drink. These are not super valuable but I think they should be replaced.

Chair – You want the society hosting Lizard Lounge to be responsible for the B-Annex in its entirety, and not just the lounge?

SAE – That's impractical, if I come to the B-Annex and smash all the walls you will be responsible. That's not cool.

Laffy (Member at Large): It shouldn't be the responsibility of the Societies, it's an ECA event. Further don't we pay a cleaning crew?

Cubes: I think it's just common courtesy for the society hosting any event in the B-Annex to clean up afterwards, even if there is a cleaning service. I do not see the need for debate on this issue.

NSBE Its just common sense, just because you pay someone doesn't mean you have the right to trash the place.

Laffi – I wouldn't clean it up even if you paid me.

NSBE: What if I defecated on the floor, how would you feel if you had to clean it up?

External: WIE did an extremely good job cleaning the lounge last week.

Whereas we have received many complaints about the cleanliness of the B-Annex after Lizard Lounges;

BIRT those societies hosting lizard lounges are responsible for the cleanliness and integrity of the B-Annex as it was provided;

BIFR that the B-Annex be tidied by the following day of the above mentioned Lizard Lounges.

Moved by President

Seconded by Internal

Passes

BIRT the above motion be amended to read “that the B-Annex be tidied by the following day”. BIFR that council shall impose a sanction at the first meeting following the event, if a society does not leave the lounge in an acceptable state.

Moved by NSBE

Seconded by IIE

Motion Passes

BIRT the discussion shall be continued in a closed session of council.

Moved by Finance

Seconded by President

Motion Passes

BIRT the deadline in the aforementioned motion be changed to the next scheduled event.

Moved by EngGames

Seconded by IEEE

Motion Fails

BIRT council shall return to an open session.

Moved by NSBE

Seconded by IEEE

Motion Passes

c. Poly25

External: I wasn't going to translate the entire txt, but they want us to sign this motion that they will present to the government because of the gradual “slacking” of the gun laws. I spoke with ETS and they see no reason why they would not sign the amendment.

President: I am concerned that signing this might be against our standing regulations. The Preamble states "The ECA will not align itself with any political movement outside the realm of Concordia University."

Motion to add the ECA as a signatory of Poly 25

Moved by External

Seconded by President

Motion Passes

d. Fixing the Printer on the B-Annex 3rd Floor

Eng Games: The printer on the third floor of the B-Annex needs to be fixed. (It is missing both tonner and paper).

e. Council Representatives

*Whereas the representatives for societies have not been consistent between meetings;
Whereas this hinders good communication and the ability to make and follow long-term decisions, as well as their context;*

BIRT societies must elect a representative to attend all council meetings for a given semester;

BIFR that societies announce the elected representative to the chair by October 17th, 2014 for the 2014 Fall semester;

BIFR that upon the announcement of the dates of Council for all following semesters, societies must elect and announce a representative within 10 juridical days;

BIFR that the elected representative report to the society's executive and act as the liaison with Council;

BIFR that notices calling special meetings shall be sent at least five days prior to the date of the meeting;

BIFR that upon two absences of the elected representative, the society shall lose funding for an event, upon three or more absences, council will take appropriate sanctions.

BIFT the above motion shall be amended to read that "notices calling regular meetings shall be sent at least 5 days prior to the date of the meeting.

Moved by President

Seconded by Finance

Passes

BIFR the above motion be amended to read "two consecutive meetings"

Moved by NSBE

Seconded by President

Passes

BCE Call to question

BIFR that council shall, at its discretion, impose a sanction on any elected representative (ECA Executive or Departmental Rep) that fails to attend three council meetings in a given semester, or any two consecutive meetings.

Moved by Finance

Seconded by President

Motion Passes

f. Council Meeting Procedures

10. Announcements

Enggames: Interview will be on October 20th

EWB: Applications for the junior fellow program, either in the Canadian office or overseas will be open October 15th.

NSBE: Upcoming event – world fair – held at a community center in little burgundy.

CSCE: We will be hosting the Lizard Lounge before Boo-Annex.

Space: We just returned from a large industry conference in Toronto, we have some great stories if anyone is interested.

IEEE: Tomorrow is International IEEE day. The Goal is to raise awareness about IEEE International. IEEE Extreme will be held on Friday October 17th – we currently are at maximum capacity.

External: my birthday is coming up.

President: Open house is coming up, let me know if anyone is interested in volunteering. We can also get a booth on the 8th floor if anyone is interested. Also we have been invited to the LBPSB Career fair, please send me an email if you be interested in participating.

11. **Adjournment**

Move to adjourn

Moved by Cubes

Seconded by Space

Pass

Abstentions: SAE

Minutes

1. Call to order

The meeting was called to order at X:XXPM.

2. Roll Call

In Attendance

Executives

President, Emma Saboureau
VP Academic, Katherine Kokmanian
VP External, Kyle Arseneau
VP Finance, Dante Trunzo
VP Internal, Michael Davila
VP Marketing, Vlad Nekrashevych
VP Social, Amal Bouanani
VP Sports and Competitions, Kim Yeung

Representatives

MIE, Dilani Abeywickrama
ECE, Ramez Al Aghbar
BCEE, Melissa Nielsen
CSE, Stephanie Li

Societies

ASHRAE, represented by LenYin Chau
CASI, represented by Paul Vajdva
CSCE, represented by Chris Morin
CSME, represented by Mark Cohen
CUBES, represented by Meaghan Mueller
EngGames, represented by James Fradette
EWB, represented by Mila
IEEE, represented by Nathaly Arriaz Matute
IIE, represented by Sabrine Daou
NSBE, represented by Oreluwa Ajayi
SAE, represented by Hubert Berezowski
SCS, represented by Amine Mhedbi
SEC, represented by Michael
Space Concordia, represented by Mehdi Sabzalian
WIE, represented by Lysa Wolfe

Absent

Executives

Representatives

Societies

3. Appointment of Secretary

4. Approval of Agenda

Person moves that the agenda is approved [as modified], with all items under "Consent Agenda" approved by consent.

5. Consent

a. Approval of Previous Minutes

6. External Presentations and Guest Speakers

7. Appointments

8. Returning Business

9. New Business

10. Adjournment