

1515 St. Catherine Ouest | Suite EV. 2.184 | Montreal QC | H3G 1M8
514.848.2424 | info@ecaconcordia.ca

Council Meeting

6

Agenda

- 1) Call to Order**
 - a) Turn off all Cell phones
 - b) Turn off all laptops
- 2) Roll Call**
- 3) Approval of Agenda**
- 4) Approval of Previous Minutes**
- 5) Old Business**
- 6) New Business**
 - a) Appointment of VP Marketing
 - b) Appointment of BCE Rep
 - c) Sustainability Action Fund
 - d) CREIQ Request for opinions on laws respecting engineering (Review attached documents)
 - e) Appointing Kim Young as VP sports and competition director
 - f) Sustainability Action Fund Needs an ECA Representative
 - g) CUAP Rep
 - h) Equipment Fund reps
- 7) Other Business**
 - a) ECA's role in RnD/Oktobefest Ticket Sales (EngGames)
- 8) Discussion/s:**
 - a) Academic support of evolved members/ study buddy.
 - b) Kilts: Who can get them? How to get them, patches, etc.
- 9) Question/s:**
- 10) Adjournment**

Announcements

11) Executive Announcements

a) President Report

- i) Special Projects Fund Application Deadline

b) Internal

- i) Directors needed

- ii) Booking Process

Please send an email to office@ecaconcordia.ca and cc internal@ecaconcordia.ca.

- (1) Booking Officers:

Each society should appoint one of its executives to be the booking officer.

- (2) Booking Request template.

- Event Name
- Event type
- Location
- Date
- Time (Start and End)
- Number of people attending
- Description of activity
- Will there be music?
- Will there be alcohol? What kind? Selling or serving?
- Will there be food? What kind? Selling or serving? Self catered or not?
- Who are you planning to invite?
- What are you charging for? How much are you charging?
- Equipment needed
- Guest speakers
- Who will be supervising?
- Contact person on site
- Etc...

- (3) Booking deadlines:

- B-annex booking: 1 week (5 business days)
- Concordia booking: 3 weeks (15 business days)
- Events including alcohol: 5 weeks (25 business days)
- Events including food: 6 weeks (30 business days)

- iii) BNC Lunch and Learn on 16th October at 11:45.

- iv) Talk to CUBES about Wine & Cheese and CB Lab

c) Finance

- i) Lizard Lounge

ii) Frosh Update

d) Academic

e) External

i) Update from CR1 and PM 2013

ii) Wine and cheese mailing list of employers

f) Sports & Competitions

i) pre competitions for ECCC Sunday September 29th in the B-annex lounge

ii) Debate club Every Tuesday in the B-annex lounge (subject to change)

iii) CQI second info session October 15th at 7pm

iv) looking to create a list of all engineering competitions, this means i need the societies to send me event list with:

- engineering field needed
- short description of the competition
- website (if applicable)
- email to contact/get more information

g) Marketing

h) Social

12) Society Announcements

a) ASHRAE

b) CASI

c) CSCE

d) CUBES

e) ENG Games

f) EWB

g) IEEE

h) IIE

i) NSBE

j) SAE

k) SCS

l) Space Concordia

m) WIE

13) Director/Reps Announcements

a) BCE Rep

b) ECE Rep

c) CSCE Rep

d) MIE Rep

e) B-Annex Director

f) Exec/Other Directors

Reports

14) Executive Report

- a) President Report
- b) Internal
- c) Finance
- d) Academic
- e) External
- f) Sports & Competitions
- g) Marketing
- h) Social

15) Society Reports

- a) ASHRAE's Report
- b) CASI's Report
- c) CSCE's Report
- d) CUBES's Report
- e) ENG Games Report
- f) EWB's Report
- g) IEEE's Report
- h) IIE's Report
- i) NSBE's Report
- j) SAE's Report
- k) SCS's Report
- l) Space Concordia's Report
- m) WIE's Report

16) Director/Rep Report

- a) BCE Rep
- b) ECE Rep
- c) CSCE Rep
- d) MIE Rep
- e) B-Annex Director
- f) Exec/Other Directors

DOCUMENTS

17) Attachment in email

- a) Loi sur les Ingenieurs
- b) Le projet de modifications de la loi actuelle (13_049f)
- c) Communiqué de presse de l'OIQ

Minutes

1. **Call to order @ 21:16**
2. **Amendments to the agenda**
 - a. Postpone appointment of VP Marketing to 21:45
 - b. Adding: g) CUAP Rep
 - c. Adding: h) Equipment fund
3. **Motion to adopt the agenda @ 21:18**
 - a. **Moved by:** President
 - b. **Second by:** CASI
 - c. **Result:** Pass
4. **Motion to approve pervious minutes @ 21:19**
 - a. **Moved by:** President
 - b. **Second by:** CSCE
 - c. **Result:** Pass unanimously
5. **Motion to appoint Evguenia Dolgova as BCE Rep for the academic year 2013-2014 @ 21:29**
 - a. **Moved by:** President
 - b. **Second by:** Internal
 - c. **Result:** Pass Unanimously
6. **Motion session closed for candidates @ 21:50**
 - a. **Moved by:** CSCE
 - b. **Second by:** MIE Rep
 - c. **Result:** Pass Unanimously
7. **Motion suspend the rules for 10 minutes @ 21:51**
 - a. **Moved by:** CUBES
 - b. **Second by:** VP Academic
 - c. **Result:** Pass
8. **Motion reinstate the rules @ 21:55**
 - a. **Moved by:** President
 - b. **Second by:** Internal
 - c. **Result:** Pass
9. **Motion to appoint Emma Saboureau @ 21:33**
 - a. **Moved by:** CUBES
 - b. **Second by:** VP Academics
 - c. **Result:** Pass
10. **Motion to appoint Michael Banks @ 22:08**
 - a. **Moved by:** President
 - b. **Second by:** CUBES
 - c. **Result:** Pass



11. Motion to offer Meghan Mueller the position of the Sustainability Action Fund @ 22:19

- a. **Moved by:** CUBES
- b. **Second by:** ASHRAE
- c. **Result:** Pass

12. Motion to appoint Kim Young as VP sports and competition director @ 22:23

- a. **Moved by:** VP Sports
- b. **Second by:** President
- c. **Result:** Pass

13. Appointments of Equipment Fund Committee @ 22:30

- a. **Motion to appoint an executive of the ECA to attend Equipment fund in the event that a department rep cannot make it. The executive should be of the same department as the rep that cannot attend. In the event that that is not possible the executive will appoint a council member.**
- b. **Moved by:** President
- c. **Second by:** Internal
- d. **Result:** Pass

14. Motion to amend the agenda to add FROSH Budget @ 23:05

- a. **Moved by:** President
- b. **Second by:** IEEE
- c. **Result:** Pass

15. Motion to adjourn @ 23:07

- a. **Moved by:** Internal
- b. **Second by:** SCS
- c. **Result:** Pass