

**ENGINEERING AND COMPUTER SCIENCE ASSOCIATION S.A.**  
**Meeting of the Board of Directors**  
**Date: Tuesday, July 11th**

## Agenda

1. Call to order
2. Approval of the agenda
3. Approval of the previous minutes
4. Items for decision
  - a. Sports day
  - b. Comps budget
  - c. Events
  - d. SAF
  - e. Council retreat
  - f. E-Requisition software
5. Items for discussion
  - a. Policies
  - b. B-Annex renovation
6. Adjournment

## Minutes

### Attendance:

President, Finance, Internal, Sports

### Meeting Minutes:

7. Call to order
8. Approval of the agenda

*Motion to approve the agenda*

*Motioned by Emma*

*Pass*

9. Approval of the previous minutes

*Motion to approve the previous minutes*

*Motioned by Dante*

*Pass*

10. Items for decision

a. Sports day

*Motion to book the Quad Field if the cancellation fees are not more than 100\$ over 3 weeks, and make it the venue unless we get the Sports Field before 3 weeks of the event.*

*Motioned by Emma*

*Pass*

b. Comps budget

*Motion to table indefinitely.*

*Motioned by Emma*

*Pass*

c. Events

*Motion to approve the list of events the ECA will host for the 2014-2015 year.*

*Motioned by Emma*

*Pass*

d. SAF

*Motion to have Sustainable Eng. Concordia recommend a person for the SAF.*

*Motioned by Emma*

*Pass*

e. E-Requisition software

*Motion to get an eRequisition software for 80\$ a month, for 1 year.*

*Motioned by Dante*

*Pass*

f. Office improvement

*Motion to buy espresso cups and capsules totalling 100\$.*

*Motioned by Dante*

*Pass*

11. Items for discussion

- a. Policies
- b. B-Annex renovation
- c. Senator
- d. Council Retreat Schedule

Buy breakfast, pasta, and hot dogs for 200\$  
BYOB

**Friday**

18:00 Potluck dinner and drinks

## **Saturday**

Breakfast

11:00 Presentations

- Chuck: legal stuff
- Anita: finance workshop
- Dante: finance policy, webreq software
- Ryan: council
- Segev: how to be society of the year
- Antonin: some stupid stuff?
- Mike: bookings and stuff

13:00 Light Lunch

14:00 Presentations cont'd

16:00 Council meeting

18:00 ECA's Pasta Party and drinks

12. Adjournment

Chairperson: Emma Saboureau

Secretary: Emma Saboureau (for the duration of the meeting)