

**ENGINEERING AND COMPUTER SCIENCE ASSOCIATION S.A.**  
**Meeting of the Board of Directors**  
**Date: 14 March 2014**

2160 Bishop Street, Montreal, QC  
Conference Room B-201, 14:30 – 16:30

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**Minutes**

1. Call to order
2. Appointment of secretary
  - Motion by James
  - Seconded by Finance
  - Pass unanimous
3. Approval of the previous minutes
  - Motion by Sports
  - Seconded by Finance
  - Pass unanimous
4. Approval of the agenda
5. Items for decision
  - a. Iron Ring
    - Motion to allow people to buy 2 guest cocktail tickets.
    - Motion by Sports
    - Seconded by Academic
    - Pass unanimous
  - b. New office manager - To pay or not to pay
    - Motion to pay executive members that are doing office manager time at the wage of 10.25\$ / hour
    - Motion by Sports
    - Seconded by Social
    - Pass unanimous
  - c. Exec Bonding destination
  - d. Other upcoming events
  - e. CEC payment
    - Motion to cover their travels costs to CEC under the condition that they have

both paid for CQI  
Motion by Sports  
Seconded by Social  
Pass unanimous

- f. ECCC payment  
Motion to pay half of the registration costs totalling to 100\$ per participant for ECCC  
Motion by Sports  
Seconded by Finance  
Pass unanimous

6. Items for discussion

- a. Improve collaboration within our team  
i. Have a weekly meeting  
ii. Help each other with our tasks
- b. YTD Actuals - Budget - Funding EWB, NSBE, CUBES, IEEE, ECA
- c. Molson Banquet - Prices, number per society, awards, (kilt promotion?)  
Motion to have for following ticket prices for the Molson Banquet:  
i. Price for execs: 10\$  
ii. Price for execs guests in engineering: 15\$  
iii. Price for non-engineers: 40\$  
iv. 10 tickets per society max and then, after Tuesday, first come first serve.  
Motion by Sports  
Seconded by Finance  
Pass unanimous

- d. CRO, ARO and potential execs for next year  
Motion to appoint Trevor Wilkinson as CRO.  
Motion by President  
Seconded by Sports  
Pass unanimous

Motion to pay the CRO 400\$, and 300\$ upon completion of his mandate and report given in.  
Motion by President  
Seconded by Sports  
Pass, Finance abstains

Motion to pay the ARO 300\$, and 200\$ upon completion of his mandate and report given in.

Motion by President

Seconded by Sports

Pass unanimous

- e. Draft a new mandate for policy committee - any other suggestions for policy (i.e. certain amount of volunteer hours societies should give, what committees should exist, etc)

Everybody can / should send a draft of what they think should be in their mandate before Friday March 21st.

- f. Plaques

Motion to spend 30\$ per plaque for the past 3 years

Motion by President

Seconded by Sports

Pass unanimous

- g. Patches for CQI

Motion to pay 65\$ for the CQI patches

Motion by President

Seconded by Sports

Pass unanimous

- h. Pins

- i. Kilts

Motion to buy a kilt at 25\$ if the person bought a Molson banquet ticket

Motion by Marketing

Seconded by Academic

Pass unanimous

## 7. Items for information

- a. President's report
- b. VP Internal's report
- c. VP Finance's report
- d. VP External's report
- e. VP Academic's report
- f. VP Social's report
- g. VP Sports & Competition's report
- h. VP Marketing's report

## 8. Varia

9. Adjournment

Motion to adjourn.

Pass unanimous