

ENGINEERING AND COMPUTER SCIENCE ASSOCIATION S.A.
Meeting of the Board of Directors
Date: 21th May 2013

2160 Bishop Street, Montreal, QC
Conference Room B-201, 19:00 – 23:00

Agenda

1. Call to order
2. Election of secretary for the meeting
3. Approval of the agenda
4. Approval of the previous minutes
5. Items for decision
6. Items for discussion
 - a. Canadian Liver Foundation Walk
 - i. T-Shirt Alternatives?
 - b. New Applicants for positions:
 - i. Kristina Kefalas - VP Social or VP Academic
 - ii. Alexandra Meikleham - VP Social
 - iii. Ryan Lively - VP Academic
 - iv. Carole Dumar - VP Finance or Academic
 - v. Aleksandra Andzic - VP Social
 - c. Previous Applicants:
 - i. Anita Sarkissian - VP Finance, VP External, VP Academic
 - ii. Mohammed Abdullah - VP Academic
 - d. Applicants By Vacant Position
 - i. VP Finance:
 1. Anita Sarkissian
 2. Carole Dumar
 - ii. VP External
 - iii. VP Academic
 1. Kristina Kefalas
 2. Ryan Lively
 3. Carole Dumar
 4. Mohammed Abdullah
 - iv. VP Social
 1. Alexandra Meikleham
 2. Kristina Kefalas

3. Aleksandra Andzic

- v. CSE Rep
 - 1. Stephanie Li

- e. University Residence Welcome
 - i. See email (Antonin)

- f. Meeting other Faculty Association Execs
 - i. ASFA
 - ii. CASA
 - iii. FASA
 - iv. CISA

- g. Frosh 2013

- h. How did we pay for mailchimp? did we change the card?

- i. Handbook/Agenda, do we want a 2 year contract? (see email antonin)

- j. Business Cards

7. Items for information

- a. President's report
- b. VP Internal's report
 - i. ASFA meeting on Friday is a NO go. All but one of their execs can attend.
 - ii. Consent workshop report
 - iii. FASA/ECA frosh: all they have to offer is crazy girls (not in a good way) and a little of money. They don't have Frosh and so they would like to do it with us.
 - iv. SAE is going to borrow the projector for their competition.
 - v. reports attached.
- c. VP Finance's report
- d. VP External's report
- e. VP Academic's report
- f. VP Social's report
- g. VP Sports & Competition's report
- h. VP Marketing's report
 - i. Newsletter
 - ii. Site Map
 - iii. Promo items/apparel suppliers

8. Varia

9. Adjournment

Minutes

Present: Chuck Wilson, Christopher Richa, Khaled Abdo, Antonin Picou

Regrets: James Fradette

Meeting Minutes:

1. Call to order
 - a. 7:10 PM
2. Election of secretary for the meeting
 - a. Khaled Abdo
3. Approval of the agenda
 - a. Approved Unanimously
4. Approval of the previous minutes
 - a. Approved Unanimously
5. Items for decision
6. Items for discussion
 - k. Canadian Liver Foundation Walk
 - i. T-Shirt Alternatives?
 - ii. Trotsky t-shirts and old pub crawl t-shirts
 - iii. We will do water bottles
 - l. New Applicants for positions:
 - i. Kristina Kefalas - VP Social or VP Academic
 1. CV Received
 2. Interview Booked at May 22nd at 5:30PM
 - ii. Alexandra Meikleham - VP Social
 1. CV Received
 - iii. Ryan Lively - VP Academic
 - iv. Carole Dumar - VP Finance or Academic
 - v. Aleksandra Andzic - VP Social
 - vi. Lafi Khouri - VP Social
 - m. Previous Applicants:
 - i. Anita Sarkissian - VP Finance
 - ii. Mohammed Abdullah - VP Academic

- n. Applicants By Vacant Position
 - i. VP Finance:
 - 1. Anita Sarkissian
 - 2. Carole Dumar
 - ii. VP External
 - iii. VP Academic
 - 1. Kristina Kefalas
 - 2. Ryan Lively
 - 3. Carole Dumar
 - 4. Mohammed Abdullah
 - iv. VP Social
 - 1. Alexandra Meikleham
 - 2. Kristina Kefalas
 - 3. Aleksandra Andzic
 - 4. Lafi Khouri
 - v. CSE Rep
 - 1. Stephanie Li

- o. University Residence Welcome
 - i. See email (Antonin)

Khaled: Contact Rich and inform him that we will be helping out for moving
Create spreadsheet of the events that we are planning and include as much info as possible

- p. Meeting other Faculty Association Execs
 - i. ASFA
 - ii. CASA
 - iii. FASA
 - iv. CISA

AP will email all of the associations.

- q. How did we pay for mailchimp? did we change the card?
 - i. Ali paid, we need to pay her back
- r. Handbook/Agenda, do we want a 2 year contract? (see email antonin)
 - i. CW: No, we do not
 - ii. AP: Get a sample from them and then decide on the two year contract
- s. CU advertising

AP: try and find another company that would do advertising for us that isn't CU

- t. Business Cards
 - i. Chris: Come up with business card design

- u. Taxes

Inventory spreadsheet must be filled out.
We also want to create an inventory room

- v. Hao Yin Photography contract renewal

Lets renew his contract

Antonin: Contact gabe about the quote he has gotten for things.

- w. Frosh 2013
 - i. 24 & 25 - Move-in day (res.)
 - ii. 30/31 - BBQ, CASA boat part
 - iii. 3 - 6 - Breakfast.
 - iv. 3/4 - Pub Crawl
 - v. 5 - b-annex party (pre-drink), Reggie's at night
 - vi. 6 - Frosh LL, Dusted
 - vii. 7 - Dusted
 - viii. 9 - Wine and Cheese.

Antonin: get the keys from the other execs

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- i. Newsletter
- ii. Site Map
- iii. Promo items/apparel suppliers

Website should be done in 2 weeks.

Talk to gord roy about the

11. Varia

12. Adjournment

Exec Report Reminders

President

VP Internal

VP Finance

VP External

VP Academic

VP Social

VP Sports & Competitions

VP Marketing
